

NEW MEXICO STATE UNIVERSITY CARLSBAD

# CLASS SCHEDULE SPRING 2014



Building Brighter Futures Together



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## Campus Phone Numbers

Main # .....	234-9200	Financial Aid.....	234-9230
Toll Free.....	1-888-888-2199	Information/Help/Facility Reservations Desk.....	234-9406
Adult Basic Education (ABE).....	234-9250	Learning Technology Center.....	234-9263
Advising .....	234-9337	Library .....	234-9331
Associated Students.....	234-9201	Manufacturing Sector Development Program.....	234-9460
Barnes & Noble Bookstore .....	234-9240	New Student Orientation .....	234-9337
Business Office .....	234-9217	Nursing Program.....	234-9300
Campus Academic Office.....	234-9214	Personnel .....	234-9212
Campus Health Clinic .....	234-9291	Placement Testing (sign up) .....	234-9337
Campus President's Office.....	234-9211	Scholarships.....	234-9225/234-9226
Career and Job Placement Services.....	234-9335	Small Business Development Center .....	885-9531
Computer Lab.....	234-9402	Special Needs Services Office.....	234-9321
Continuing Education .....	234-9460	Student Services (Admissions/Records) .....	234-9222
Counseling & Student Dev. Center.....	234-9337	TDD .....	234-9229
Custodial/Maintenance.....	234-9279	TEAM Center/Developmental Studies .....	234-9317
Fax (ABE).....	234-9255	Title V .....	234-9257
Fax (Administration).....	885-4951	Tutorial Services.....	234-9319
Fax (Business Office).....	234-9206	Veterans Benefits .....	234-9220/234-9221
Fax (Student Services) .....	234-9233		



### Spring 2014 Academic Calendar

January 16 – May 9, 2014

Faculty Report .....	January 9 (Th)
Instruction Begins.....	January 16 (Th)
Martin Luther King Holiday (campus closed).....	January 20 (M)
Deadline for Filing Certificate/Degree Applications (students meeting requirements at end of Sp 2013).....	January 24(F)
Spring Break for Faculty/Students.....	March 24-28 (M-F)
Spring Holiday (campus closed) .....	April 18 (F)
EXAM DATES for Weekend College.....	May 3-4 (F-S)
EXAM WEEK for Regular Classes.....	May 5-9 (M-F)
Last Day of Classes .....	May 9 (F)
Graduation .....	May 10 (F)
Final Grades Due.....	May 13 (TU)

### Important Dates and Deadlines for Spring 2014

	Full Semester	1 <sup>st</sup> 8 weeks	2 <sup>nd</sup> 8 weeks
<b>Classes Begin</b>	January 16	January 16	March 11
<b>Late Registration Begins</b> (A late fee of \$25 will be assessed.)	January 16-28	January 16-22	March 11-14
<b>Last Day to Add a Course</b>	January 28	January 22	March 14
<b>Last Day to Cancel a Course (with 100% refund)</b>	January 31	January 27	March 20
<b>Degree Application Deadline</b>	January 24	January 24	January 24
<b>Census Date</b>	January 31	January 27	March 20
<b>Last Day to Drop a Course with a “W”</b> (except courses carrying designated dates)	March 11	February 27	April 29
<b>Last Day to Withdraw from the University</b> Students who do not officially withdraw from a course or from the University and fail to attend classes may receive failing grades and will be liable for all tuition and fees. Students may be required to repay a portion or all financial aid received.	April 17	February 27	April 29
<b>Last Day of Classes</b>	May 9	March 10	May 9

## Registration Schedule By Classification

If you attended Spring 2013, Summer 2013 or Fall 2013 semesters, you are eligible to register. All others need to apply for admission or readmission.

**NOTE: Any student placed on academic suspension during the end of the term grading process will have pre-registered courses for future semesters cancelled and applicable refunds will be made by the Business Office.**

Use the following classification sequence to determine your beginning registration date. Students who do not register on their designated date can register at any time in the remaining classification sequence and registration periods.

Designated Group or Classification	Day	Date
CRIMSON SCHOLARS (Seniors and Juniors)	Thursday	November 7, 2013
CRIMSON SCHOLARS (Sophomores and Freshmen)	Friday	November 8, 2013
<b>STUDENTS WITH DISABILITIES</b> (must have approval from Services for Students with Disabilities Program)	Thursday	November 7, 2013
GRADUATE STUDENTS	Monday	November 11, 2013
SENIOR CITIZENS (New Mexico Residents 65 years of age or older. Individual must apply and qualify for this program through the Registrar's Office. )	Monday	November 11, 2013
SENIORS (94 earned credits or more)	Monday	November 11, 2013
JUNIORS (62 – 93 earned credits)	Tuesday	November 12, 2013
SOPHOMORES (28 – 61 earned credits)	Wednesday	November 13, 2013
FRESHMEN (0 – 27 earned credits) (Currently enrolled in Fall 2011)	Thursday	November 14, 2013
NON-DEGREE STUDENTS	Friday	November 15, 2013
READMITTED STUDENTS (last attended prior to SPRING 2012)	Friday	November 15, 2013
NEW TRANSFER STUDENTS (Undergraduate and Graduate Students)	Monday	November 18, 2013
NEW STUDENTS (Undergraduate and Graduate Students)	Monday	November 18, 2013
NEW INTERNATIONAL GRADUATE STUDENTS	Wednesday	January 13, 2014



# Admissions & Registration Checklist New and Transfer Students

### Step 1: Apply for admission and financial aid

Admissions: 234-9222, Financial Aid: 234-9230

- Apply for admission at <https://app.applyyourself.com/?id=nmsu-u>. Applications are also available in Student Services, room 111.
- Send official high school or GED and college transcripts to NMSU Carlsbad, Attn: Student Services Office, 1500 University Dr., Carlsbad, NM 88220. Students who have completed 30 credit hours or more (45 quarter hours) at a university other than NMSU are not required to submit high school or GED transcripts.
- Apply for financial aid online at <http://www.fafsa.ed.gov>. Visit the Student Services Office, room 111, for questions about veteran's benefits, if applicable.

### Step 2: Prepare for advising and registration

Counseling & Student Development Center: 234-9337

- Create a myNMSU account at <https://my.nmsu.edu> for access to online services such as class schedules, registration, financial aid, email, credit card payments, textbooks and more.
- Review the schedule of classes and college catalog for courses that apply to your program of study.
- Complete Compass placement tests in math, reading and English as needed.

Compass may be waived for students who have completed the ACT within the last year; are transferring in math, reading or English courses; or pursuing certain vocational programs. Call 234-9337 for more information.

### Step 3: Register and pay for classes

Counseling & Student Development Center: 234-9337, Business Office: 234-9200

- Meet with an academic advisor to review placement test results, discuss certificate or degree requirements, select classes and register. Transfer students should bring copies of college transcripts with them to their appointment.
- Pay tuition and fees. NOTE: Students who decide not to attend must formally withdraw from their classes to avoid paying charges.

### Step 4: Begin!

Counseling & Student Development Center: 234-9337, Business Office: 234-9200, Barnes & Noble Bookstore: 234-9240

- Attend New Student Orientation (NSO).
- Attend **Canvas** training or review the online tutorials at <https://learn.nmsu.edu>.
- Get your student ID in the Business Office, room 108.
- Purchase textbooks through the Barnes & Noble campus bookstore, room 105, or online through myNMSU.

### Additional steps to complete as needed

Special Needs Services: 234-9321, TEAM Center: 234-9317, Career Services: 234-9335

- Make arrangements for classroom accommodations with the Special Needs Services Coordinator.
- Set up a tutoring schedule in the TEAM Center, room 253, if enrolled in COLL 155, UNIV 110 or UNIV 111.
- Apply for work study jobs if awarded work study funds through financial aid.

#### Canvas Workshop - Learning Technology Center, room 211

The Learning Technology Center (LTC) will be conducting Canvas Student training for online courses in Room 211. To register, please stop by the LTC in Room 211 or call at (575) 234.9263. Here are the dates and times:

Date	Times
Tuesday, January 14	10am
Wednesday, January 15	10am, Noon, and 5pm
Thursday, January 16	10am, Noon, and 5pm

Tuesday, January 21	10am, Noon, and 5pm
Wednesday, January 22	10am and 5pm
Thursday, January 23	10am and 12pm
Monday, January 27	Noon and 5pm
Tuesday, January 28	10am
Wednesday, January 29	Noon
Monday, March 10	Noon (2 <sup>nd</sup> 8 weeks)
Tuesday, March 11	Noon (2 <sup>nd</sup> 8 weeks)

## Admissions and Registration

### Applying for Admissions

New, readmitted, or transfer students must apply for admission prior to registration. Applicants must be either high school graduates or must have successfully passed the GED exam. A student who is at least 17 years old and has satisfactorily passed the GED is eligible for admission to NMSU Carlsbad. Transfer students must verify that they are eligible to return to any previously attended college by providing an official transcript.

To apply for admission or readmission:

1. Complete an application for admission or readmission online at <https://app.applyyourself.com/?id=nmsu-u>. Paper forms are available in Student Services, room 111.
2. Send official high school or GED and college transcripts to NMSU Carlsbad, Attn: Student Services Office, 1500 University Dr., Carlsbad, NM 88220. Students who have completed 30 college credits (45 quarter hours) are not required to submit high school or GED transcripts.

### Changing Admission or Enrollment Status

The deadline for changing admission status from non-degree to degree seeking is **January 31, 2014**. After this date, students will remain in the non-degree seeking status for the term. The deadline for changing enrollment status from credit to audit or graded to S/U is **January 28, 2014**. NOTE: Students in non-degree admission status are not eligible for financial aid or veterans' benefits.

### High School Students

High school students are welcome to take courses at NMSU Carlsbad under the Early Admission or Dual Credit Agreements. Information and forms may be obtained through your counselor at Carlsbad High School, Loving High School, Artesia High School, Jefferson Montessori Academy, Faith Christian Academy or Paradise Academy. At NMSU Carlsbad, contact , Dual Credit Coordinator, Room 1A (234-9276).

### Web Registration

Once admission is complete, students may activate their myNMSU account and register for classes. Log in to <https://my.nmsu.edu> and select "create an account". All holds must be cleared before access to web registration will be given.

### Adding or Dropping Classes

Students who wish to add and/or drop a course may do so via the web until the last day of late registration. After late registration, schedule changes must be made in person at the Student Services Office, room 111.

### Withdrawing from the University (all classes)

Students who wish to withdraw from a semester or mini-semester must pick up a withdrawal form from the Student Services Office, Room 111, obtain all necessary signatures and return the form by the deadline. Students may not do a complete withdrawal via the web. Disenrollment is for the current semester only; future registration or readmission is not affected.

All students who withdraw are liable for all debts owed to the university, must finalize and/or clear their accounts with the NMSU Carlsbad Business Office, and may be required to repay all or a portion of financial aid funds. VA and financial aid (grants, loans, work study or scholarships) recipients must contact the Financial Aid Office prior to making schedule changes. Students sponsored by other programs (WIA, HRDI, etc.) are advised to contact their program coordinators before making schedule changes.

### Effect of Schedule Changes on Financial Aid Award

Students who receive grant or loan aid will be required to repay a portion of aid received if:

- they withdraw from the university within the first 60 percent of the semester; or
- stop attending classes within the first 60 percent of the semester; or
- they are enrolled in a mini course which is cancelled before the first day of class.

### Residency Requirement

Students are classified as a non-resident if they have lived outside the state of New Mexico for one year or more. You **will not** automatically receive resident status after living in New Mexico for a year. You must apply for New Mexico residency. Forms are available in the Student Services Office, Room 111. The deadline for application is **January 22, 2014**.

**NOTE:** State regulations permit all part-time students (enrolled for six or fewer semester credits for fall or spring, or for three or fewer semester credits for summer) to pay tuition at the resident out-of-district rates, regardless of residence classification.

### Student's Change of Name or Address

It is very important that students inform the Student Services Office if they change their name, telephone numbers, mailing and/or home address. Students must fill out an official name change or address change form in the Student Services Office. Address and phone number changes can also be updated by students through their myNMSU accounts. For name changes, documentation (proof of name change) must be submitted along with name change form.



### Release of Information

The following information has been designated as directory information and is subject to release to the public under the Buckley Amendment (PL 93-380), “the Family Educational Rights and Privacy Act of 1994” – student’s name, address, telephone listing, date and place of birth, classification, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees

and awards received, and the most recent previous educational agency or institution attended by the student. Other information regarding disclosure of student data is available in the Office of Student Services in compliance with the Act. Students who wish to have directory information withheld must complete a No Release of Information form (available in the Student Services Office, Room 111) and return it by the last day of registration.

## Financial Aid/VA Benefits

### Applying for Financial Aid, Including Scholarships

Students may complete the online scholarship application form at <http://scholarships.nmsu.edu/>. The deadline date is March 1 for the upcoming school year. Students may complete the Free Application for Federal Student Aid (FAFSA) at <http://www.fafsa.gov>. Links to the FAFSA website and additional information may be found at <http://fa.nmsu.edu/>.

Students may access their student accounts at <https://my.nmsu.edu> to review their student financial aid file status and should take action to complete their files. You may go to <http://fa.nmsu.edu/policies/disbursement-of-funds.html> for details regarding disbursement of funds. Student must consult the Financial Aid Office prior to changing their schedule especially during the add/drop period. At NMSU Carlsbad, students must meet with their Financial Aid advisor to request a student loan. Loan awards require students to be enrolled in a minimum of six credit hours.

All financial aid offers are subject to revision due to changes in policy, law, regulation, errors, changes in funding or the failure

of the student to notify the student Financial Aid office of any other source of funding (such as scholarships, etc.). The student is responsible to repay excess funds that were disbursed due to any of these reasons.

Satisfactory Academic Progress (SAP): Federal regulations require that financial aid recipients meet certain academic standards to be eligible for federal financial aid. Academic transcripts are reviewed each semester. The full policy may be reviewed at <http://fa.nmsu.edu/policies/satisfactory-academic-progress.html>.

### VA Benefits: Certification, Verification, and Admission

NMSU Carlsbad courses have been approved for study by veterans and others who qualify for veteran’s educational assistance. Processing applications and certifications takes from 4 to 5 weeks and should be initiated well in advance of course registration. Veterans must verify their courses with the VA certifying officials in the Student Services Office each semester for continued certification. The VA toll free number is 1-888-442-4551 or you can visit their website at <http://www.vba.va.gov>.

## Terms and Conditions of Course Registration

By enrolling in classes at NMSU Carlsbad, a student makes a financial commitment to pay the tuition and fee charges associated with that enrollment. The enrollment action constitutes a financial obligation between the student and NMSU that all proceeds of this agreement will be used for educational purposes and constitute an educational loan pursuant to 11 U.S.C. § 523(a) (8).

The following terms and conditions are financial requirements of each student’s education related to his/her registration for a term at NMSU. The payment of tuition and fees is the obligation of the student. **By processing a course registration either via the Web or by submitting a course request card to an academic student registration area, a student acknowledges they have read and agree to the following terms and conditions:**

- Registration constitutes a financial agreement between you (“Student”) and New Mexico State University (“NMSU”). Tuition, fees and other charges you incur, including but

not limited to housing, meal plans, and bookstore charges (“Charges”), shall be added to your student account and are considered a loan for educational benefit

- Once you formally register for classes, you assume the responsibility for understanding New Mexico State University’s official policies concerning schedule changes, satisfactory academic progress and the financial policies of the University as described in the ‘New Mexico State University Undergraduate Catalog’ or ‘New Mexico State University Graduate Catalog’ for the term of enrollment. Installment payment arrangements will be automatic with a non-refundable deferred payment fee for any Charges not paid in full within ten (10) business days of the start of the term. For specific dates, please check the ‘Schedule of Classes’ for the enrollment term.
- Charges may be prepaid at any time in whole or in part without premium or penalty.
- Charges left unpaid for prior terms may result in disenrollment



from your current term courses unless payment arrangements are made with the University Accounts Receivable prior to the disenrollment date. For that specific date, check the 'Schedule of Classes' for the enrollment term.

- In the event that you become delinquent in paying Charges or default in repaying Charges you will be liable for collection fees and any other costs incurred by New Mexico State to collect any monies due from you.
- Students withdrawing after the stated refund dates remain liable for full tuition and fee charges. Collection costs incurred in the event of delinquency shall be at the expense of the Student.
- NMSU accepts payment via student financial aid and third

part sponsorship, but the responsibility for payment remains with the student. It is your responsibility to keep track of your account balance and any funding sources. If financial aid is not granted or if third party sponsors do not pay within a reasonable period, the student will be required to pay the full amount due.

- If the New Mexico State University prevails in a lawsuit to collect on this financial obligation, Student will pay NMSU's court costs, collection agency costs, and attorney's fees in an amount the court finds to be reasonable.
- If it your responsibility to check your myNMSU email daily and maintain a current postal address to ensure receipt of all University correspondence.

## Tuition, Fees, Payment and Refunds

### Spring 2014 Tuition Rates

#### Within the Carlsbad School District

In District (per credit) 40.00

In District (12-18 credits)\*\* 480.00

In District (per credit more than 18) 40.00

#### Outside the Carlsbad School District

Out-of-District (per credit) 70.00

Out-of-District (12-18 credits)\*\* 840.00

Out-of-District (per credit more than 18) 70.00

#### Non-Resident

Non-Resident (per credit) \* 150.00

Non-Resident (12-18 credits) \*\* 1,800.00

Non-Resident (per credit more than 18) 150.00

\* Non-resident students who enroll for six semester credits or less will be charged at the out-of-district rate.

\*\* Weekend College/Short Courses are charged separately, regardless of enrollment in other courses.

Note: Tuition and fees are subject to changes as mandated by the state Legislature and the NMSU Board of Regents.

### Reduced Tuition Rates for Senior Citizens

Senior citizens (persons aged 65 years or older) who are New Mexico residents are eligible for reduced tuition, under the Senior Citizens Reduced Tuition Act. The cost is \$5 tuition plus a \$3 administrative fee for a total of \$8 per credit hour; additional fees such as course or lab fees may apply as well. Senior citizens may register for a maximum of six (6) semester credits at the reduced rate, on a space available basis.

### E-Billing

Electronic Bill (E-Bill) is the official method for delivery of billing statements to NMSU Students. Billing statements are generated at the beginning of each month. At that time, an email is sent to the

student's official [nmsu.edu](http://nmsu.edu) email address with instructions on how to view their bill within the NMSU Web Payment System.

Students also have the capability of creating Authorized Users within the NMSU Web Payment System. Authorized Users are typically parents or other designees that the student wishes to grant access to billing information and payment information. Information on how to create an authorized user can be found on the University Accounts Receivable E-Bill/Make a Payment page located at <http://nmsu.edu/~uar/ebill/ebill.html>.

### Payment Methods

- Mail – to NMSU Carlsbad Business Office – 1500 University Drive, Carlsbad, NM 88220.
- Web – by visiting <http://pay.nmsu.edu>.
- Phone – by calling (575) 234-9217 or 234-9218.
- In person – by visiting the cashier stations located in the Business Office.

### Spring 2014 Payment Plans and Refunds

Spring 2014 registration is considered completed once a student has registered for a course(s). If a student chooses not to attend NMSU for a term, they must officially withdraw from NMSU for that specific term. Students with a previous semester balance may have their courses for **Spring 2014** cancelled if they have not made payment arrangements for previous terms debts with the Business Office by **January 28, 2014, 5:00 p.m.**

Students withdrawing after the stated refund dates remain liable for full tuition and fee charges. Collection costs incurred in the event of delinquency shall be at the expense of the borrower. Although the University accepts payment via student financial aid and third party sponsorship, the responsibility for payment remains with the student. If financial aid is not granted or if third party sponsors do not pay within a reasonable period, the student will be required to



pay the full amount due.

Spring 2013 charges not paid in full by **February 15, 2014** will automatically be placed on a payment plan and a payment plan fee of \$20 will be assessed. Outstanding charges will be divided into four equal payments due on **February 15, March 15, April 15, and May 15.**

**Refund of Tuition and Fees**

Students officially withdrawing or dropping courses during the Spring 2014 semester are eligible to receive a refund as follows:

Regular Semester	Mini Semesters	Percentage
Through February 2, 2014	Less than 20% completed	100%
February 2-18, 2014	21% to 30% completed	50%
February 19-February 28, 2013	31% to 40% completed	25%

Refund percentages are based upon semester charges, not amounts paid. All refunds are applied toward amounts owed.

- The refund schedule above applies when courses are dropped and a tuition adjustment is necessary.
- Refunds for dropped credits will not be issued until after the last day to add a course.
- No refunds will be made on classes of less than five weeks duration.
- Part of Term refunds are based on class days completed.
- In cases of academic or disciplinary suspension, eligibility for refund will depend on the conditions of the suspension and will be entirely at the option of the university.
- Special Fees are refunded in full through the 100 percent refund period; thereafter, fees are non-refundable.
- Withdrawal refunds are calculated as of the date the withdrawal form is completed with the Student Services Office.
- Recipients of financial aid grants and loans who drop credits or withdraw may be required to return all or a portion of awarded Title IV funds.

Students who are enrolled but choose not to attend must officially withdraw from the university. To officially withdraw, please go to the Student Services Office.

Any funds remaining, after paying university expenses, will be available to students through the Business Office. Prior term charges due to the University and non-institutional charges (i.e. Health Center charges, Degree fees, etc.) cannot be taken from a student's Financial Aid and/or Scholarship awards, therefore a balance may still be due to the University after a Financial Aid Refund is issued to a student.

Direct Deposit of Financial Aid to a student's checking account is available. To sign up for this service log on to my.nmsu.edu and click on the direct link under student financial aid to securely input your bank account information.

**Textbook Refunds**

Students may receive a full refund with proof of schedule change and a receipt during the first 30 days of classes for the fall and spring semesters. The textbook refund period for summer and mini sessions is one week only from the start of class. The Barnes & Noble bookstore buys back books year-round. Visit <http://nmsu.bncollege.com> for details.

**Students participating in the Dual Credit program** are responsible for lab and distance education fees (ONLY tuition fees are waived).

**Health Fee**

Full-time students are charged a \$50 fee per semester for unlimited use of the Campus Health Clinic located in Room 104 on the lower level of the main building. Part-time students have the option of paying the \$50 fee per semester to use the clinic.

**Laboratory and Other Fees**

These fees will be assessed to the student in addition to tuition:

- **Application: \$35 first-time NMSU International students (non-refundable)**
- Late registration: \$25
- Degree application: \$25 for each associate Degree (plus an additional \$25 for late application)
- Certificate application: \$10
- Distance Education for students taking online (Canvas) or ITV courses: \$25 per credit

**Course/Laboratory Fees for face-to-face courses (refundable only through 100 percent period):**

\$10	ET 106, 182, 183, 184, 202, 246, 250, 272, 274, 275, 282, BOT 150, NURS 150
\$15	BCIS110G, 122, 210, 222, BOT101, 102, 105, 106, 110, 121, 202, 203, 204, 205, 206, 207, 208, 211, 213, 214, 218, 219, 223, 280, CS110G, ET120, 122, 155, 284, OECS101, 105, 110, 111, 120, 125, 150, 200, 207, 208, 209, 210, 211, 215, 220, 225, 230, 231, 260, 280, OEEM290
\$20	ANTH 297, HIST 269
\$24	HVAC 102, 210
\$25	ART150, 151, 155, 157, 250, 252, 260, 261, 262, BIOL111, 211, 221, 222, 225, 226, CHEM110,111, 112, 211, GEOG111L, GEOL 111L, OECS185, PHYS110, 211, 212, 215, PE 150, 250
\$40	ET116, 217, 244, CMT 126, 130, 135, 140, 142,145, 155, 170, 175, 180, 190, 192, 195, 205, 210, 215, 220, 227, 230, 240, 241,255, 260, 290, 291, 295
\$42	HVAC 101
\$50	N A 101, NURS153, 154, 155, 210, 211, 212, WELD100, 101, 105, 110, 115, 125, 130, 140, 150, 151, 170, 180, 211, 225, 295
\$55	NA 109
\$65	OEEM 127, 157
\$80	NURS146, NURS156, NURS157, NURS246, NURS256, NURS258, NURS260
\$125	EMT - Basic Courses (OEEM 101, 120, 120L, 121)
\$175	EMT - Intermediate Courses (OEEM 150, 150L, 151)

## Spring 2014 Final Exam Schedule

- Below is the final exam schedule for the Spring 2014 semester. All regular M/W and T/R classes will adhere to the exam schedule. Exams will be held in the room where the course has met throughout the semester. The instructor may or may not decide to require a final exam; however, the class must meet.
- For all other classes, final exams will be held during the regular class period on the last day of class.
- Weekend classes will meet as usual and are not required to adhere to the Exam Week Schedule. Their final exams will be held during the regular class period on the last day of class.
- Students with exam schedule conflicts must contact instructors before March 11, 2014.
- Any student having more than three (3) exams in any one day should contact the instructor of the last exam listed and ask for alternate arrangements for that exam.
- Faculty are not allowed to hold examinations lasting more than one class period during the last week of regular classes. In addition, faculty only can reschedule exams outside of the regularly scheduled exam period with the unanimous consent of the students and with permission of the Vice President for Academic Affairs. Students who feel that their rights have been violated should contact the Vice President for Student Services.

### Monday, May 5

	<u>Class Time</u>	<u>Exam Time</u>
M/W	0830-0945	0830-1030
M/W	1130-1245	1130-1330
M/W	1430-1545	1430-1630
M/W	1730-1845	1730-1930
M/W	2030-2145	2000-2200

### Tuesday, May 6

	<u>Class Time</u>	<u>Exam Time</u>
T/R	0830-0945	0830-1030
T/R	1130-1245	1130-1330
T/R	1430-1545	1430-1630
T/R	1730-1845	1730-1930
T/R	2030-2145	2000-2200

### Wednesday, May 7

	<u>Class Time</u>	<u>Exam Time</u>
M/W	1000-1115	1000-1200
M/W	1300-1415	1300-1500
M/W	1600-1715	1600-1800
M/W	1900-2015	1900-2100

### Thursday, May 8

	<u>Class Time</u>	<u>Exam Time</u>
T/R	1000-1115	1000-1200
T/R	1300-1415	1300-1500
T/R	1600-1715	1600-1800
T/R	1900-2015	1900-2100

## Additional Course Information

### Class Cancellations

NMSU Carlsbad reserves the right to cancel any course. Decisions regarding the cancellation of specific classes may be made as early as the close of the registration period, or as late as the close of the first day of class. Since the major determining factor for cancellations is enrollment, students are strongly encouraged to register early in the registration period.

### Schedule Modification/Updates

Information in the Spring 2014 Class Schedule is accurate at press time. If or when changes are made (cancellations, adds, time-date changes, etc.), the changes will be in a SCHEDULE UPDATE list that will be available in the Student Services Office and on our website at [carlsbad.nmsu.edu](http://carlsbad.nmsu.edu). Students are urged to check for the SCHEDULE UPDATE list and talk with an academic advisor before registering. It is understood that any item in this publication is subject to modification at any time by proper administrative procedure.



TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
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CODE KEY: I\*=Instructor Approval required. S=Graded S/U. F=Lab Fee. \*=Prerequisite Required

**ACCT - ACCOUNTING**

Hybrid	F	31196	ACCT	222	C81	3	MANAGEMENT ACCOUNTING	MW	1730-1845	CAIB	154	Strahan, Jon
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NOTE: Class will be online and face-to-face

**AHS - ALLIED HEALTH SCIENCES**

F	31340	AHS	202	C71	3	LEGAL & ETHICAL ISSUES IN HEALTH CARE			ONLINE	WEB		McMillan, Clancey
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**ANTH - ANTHROPOLOGY**

F	31192	ANTH	125G	C71	3	INTRO WORLD CULTURES			ONLINE	WEB		Murphy, Thomas	
F	26750	ANTH	201G	C71	3	INTRDN-ANTHROPOLOGY			ONLINE	WEB		Murphy, Thomas	
2 <sup>nd</sup> 8 weeks	F	26751	ANTH	201G	C72	3	INTRDN-ANTHROPOLOGY			ONLINE	WEB		Murphy, Thomas

**ART-ART**

	22012	ART	101G	C01	3	ORIENTATION IN ART	MW	1130-1245	CAMA	201		Linde, Merry
F	26009	ART	150	C11	3	DRAWING I	MW	1630-1850	CAMA	102		Christensen, Samuel
F*	26010	ART	151	C11	3	DRAWING II	MW	1630-1850	CAMA	102		Christensen, Samuel
F	31166	ART	157	C11	3	COLOR THEORY	MW	1630-1850	CAMA	102		staff
F*	31167	ART	250	C11	3	INTRO TO DRAWING	MW	1630-1850	CAMA	102		staff
F*	31168	ART	252	C11	3	ASPECTS OF DRAWING						staff
F	31169	ART	260	C11	3	INTRO TO PAINTING	MW	1730-1950				Pascal, Tiffany
F*	31170	ART	261	C11	3	PAINTING METHODS AND TECHNIQUE						staff
F*	31171	ART	262	C11	3	ASPECTS OF PAINTING						staff

**ASTR - ASTROLOGY**

F	31291	ASTR	105G	C71	4	THE PLANETS			ONLINE	WEB		Haggerton, Deborah
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**AUTO**

I*	28973	AUTO	117	C11	5	ELT ANLYS TUNE-UP GAS EN	TBA	TBA	S-CHS			Quintana
I	26881	AUTO	125	C11	5	BRAKES	F	1700-2130	S-CHS			Quintana, David J.
I	28974	AUTO	127	C11	4	BASIC AUTO TRANSMISSION	MW	1715-1915	S-CHS			Quintana,
I	28975	AUTO	132	C11	4	AUTO AC/HTNG SYSTEMS	TR	1715-1915	S-CHS			Quintana
I*	28976	AUTO	137	C11	4	FUEL SYSTM/EMSN CNTRLS	TBA	TBA	S-CHS			Quintana

NOTE: Students must contact instructor at 575-706-4642 prior to enrolling in above Automotive Technology classes.  
Classes will be held at Carlsbad High School, 3000 W. Church

**BCIS - BUSINESS COMPUTER SYSTEMS**

F	31207	BCIS	110	C11	3	INTRO CMPTRZD INFO SYS	MW	1730-1845	CACS			Staff
F	26156	BCIS	110	C71	3	INTRO CMPTRZD INFO SYS			ONLINE	WEB		Montoya, Julia
F	31206	BCIS	110	C72	3	INTRO CMPTRZD INFO SYS			ONLINE	WEB		Lopez, Robert

**BCT - BUILDING CONSTRUCTION TECHNOLOGY**

*	28654	BCT	103	C11	3	INTRO TO CONST LAB						Staff
*	28655	BCT	103	C12	3	INTRO TO CONST LAB						Staff
*	26140	BCT	105	C11	3	WOODWORKING SKILLS II						Staff

NOTE: Class will meet at Eddy County Training Center, 5307 Buena Vista Dr., Carlsbad.

	26141	BCT	200	C01	8	BUILDING TRADES II	MTWR	0830-1130				Williams, Dennis
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NOTE: Call 234-9460 for more information on location of bulding site.

*	26142	BCT	221	C66	3	CO-OP I	M	1700-1930	CAMA			Staff
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TYPE	*	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
		26143	BCT	255	C01	3	SPECIAL TOPICS SUBTITLE: Finishing		-		Staff
NOTE: Call 234-9460 for more information on location of building site.											
	*	26900	BCT	290	C01	3	SPCL PRBLMS IN BLDG TECH	M	1530-1645	CAMA	Staff
<b>BIOL - BIOLOGY</b>											
	*	26069	BIOL	111G	C01	3	NAT HISTORY OF LIFE	T	1300-1530	CAMA	202 Wiedenmann, Richard
NOTE: Students must enroll in BIOL 111GL/C01											
	F*	26070	BIOL	111GL	C01	1	NAT HIST LIFE LAB	R	1300-1530	CAMA	231 Wiedenmann, Richard
	*	31278	BIOL	211G	C11	3	CELL & ORG BIOL	T	1600-1830	CAMA	202 Wiedenmann, Richard
NOTE: Students must enroll in BIOL 211GL/C11											
	F*	31279	BIOL	211GL	C11	1	CELL/ORG BIOL LAB	R	1600-1830	CAMA	231 Wiedenmann, Richard
	F*	26074	BIOL	221	C01	3	INTRO TO MICROBIOLOGY	MW	1300-1415	CAMA	235 Girmus, Ronald
NOTE: Students must enroll in BIOL 221GL/C01											
	F*	26075	BIOL	221 L	C01	1	INTRO MICROBIOL LAB	MW	1430-1545	CAMA	231 Girmus, Ronald
	F*	26077	BIOL	225	C01	4	HUMAN ANATOMY/PHYS I	M	1000-1115	CAMA	202 Wiedenmann, Richard
						0		W	1130-1245	CAMA	202 Wiedenmann, Richard
	F	26078	BIOL	225	C11	4	HUMAN ANATOMY/PHYS I	TR	1700-1815	CAMA	235 Girmus, Ronald
	F					0		TR	1830-1945	CAMA	210 Girmus, Ronald
	F	26080	BIOL	225	C71	4	HUMAN ANATOMY/PHYS I			ONLINE	WEB Kearns, Sherry
	F	28638	BIOL	225	C72	4	HUMAN ANATOMY/PHYS I			ONLINE	WEB Farrow, Jaime
	F*	26081	BIOL	226	C01	4	HUMAN ANATOMY/PHYS II	TR	1000-1115	CAMA	235 Girmus, Ronald
	F*					0		TR	1130-1245	CAMA	210 Girmus, Ronald
	F*	26084	BIOL	226	C11	4	HUMAN ANATOMY/PHYS II	MW	1700-1815	CAMA	235 Girmus, Ronald
	F*					0		MW	1830-1945	CAMA	210 Girmus, Ronald
	F*	26086	BIOL	226	C71	4	HUMAN ANATOMY/PHYS II			ONLINE	WEB Kearns, Sherry
	F*	31293	BIOL	226	C72	4	HUMAN ANATOMY/PHYS II			ONLINE	WEB Farrow, Jaime
Short Crse		26759	BIOL	250	C52	1	SPECIAL TOPICS	F	1800-2200	CAMA	202 Wiedenmann, Richard
						0	SPECIAL TOPICS	S	0900-1700	CAMA	202 Wiedenmann, Richard
						0	SUBTITLE: SKELETAL FORENSICS I				
Short Crse		29319	BIOL	250	C53	1	SPECIAL TOPICS	S	0800-1700	CAMA	202 Wiedenmann, Richard
						0	SPECIAL TOPICS	F	1700-2100	CAMA	202 Wiedenmann, Richard
						0	SUBTITLE: SKELETAL FORENSICS II				
<b>BLAW - BUSINESS LAW</b>											
	F	28669	BLAW	230	C71	3	BUSINESS LAW			ONLINE	WEB Freitag, Douglas
<b>BMGT - BUSINESS MANAGEMENT</b>											
	F	30112	BMGT	150	C01	3	INCOME TAXATION	TR	1730-1845	CAIB	154 Strahan, Jon
2 <sup>nd</sup> 8 weeks	F	31208	BMGT	160	C71	3	SELF PRSNTN & ETIQUETTE			ONLINE	WEB Stroud, Clifford
<b>BOT - BUSINESS OFFICE TECHNOLOGY</b>											
	F	31209	BOT	101	C01	3	KEYBOARDING BASICS	M	1700-1840	CAMA	305 Wilson, David
	F*	31226	BOT	102	C01	3	KEYBRDNG BASICS DOC FORMTN	M	1700-1840		305 Wilson, David
	F	31221	BOT	105	C61	3	BUSINESS ENGLISH I			CAMA	Strahan, Jon
	F	31222	BOT	106	C61	3	BUSINESS MATHEMATICS			CAMA	Strahan, Jon
	F*	31234	BOT	202	C01	3	KEYBRDNG DOCMNT PRODCN	M	1700-1840		305 Wilson, David
	F*	31224	BOT	203	C61	3	OFFICE EQPMT/PRCDRS I			CAMA	305 Strahan, Jon
	F*	31223	BOT	221	C61	3	CO-OP EXPERIENCE I			CAMA	305 Strahan, Jon



TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
F*	31225	BOT	240	C01	3	INTRO INDVDL TAXATION	TR	1730-1845	CAMA 305	Strahan, Jon
<b>BUSA - BUSINESS ADMINISTRATION</b>										
F	31336	BUSA	111	C71	3	BUS IN GLOBAL SOCIETY			ONLINE WEB	Strahan, Jon
F	26178	BUSA	111	C72	3	BUS IN GLOBAL SOCIETY			ONLINE WEB	Caudill, Carolyn
2 <sup>nd</sup> 8 weeks F	26179	BUSA	111	C73	3	BUS IN GLOBAL SOCIETY			ONLINE WEB	Caudill, Carolyn
<b>C E - CIVIL ENGINEERING</b>										
F	31281	C E	109	C11	3	COMP DRAFTING FUNDAMTLS	TR	1730-1910	CAMA 222	Saber, John
<b>C EP - COUNSELING &amp; EDUC PSY</b>										
	22017	C EP	110G	C01	3	HUMAN GROWTH/BEHAVIOR	MW	0830-0945	CAIB 151	Vacca, John
	26749	C EP	110G	C02	3	HUMAN GROWTH/BEHAVIOR	TR	1000-1115	CAIB 151	Cantwell, Felecia
F	22019	C EP	110G	C11	3	HUMAN GROWTH/BEHAVIOR	T	1900-2145	CAIB 151	Medina, Honor
2 <sup>nd</sup> 8 weeks F	28615	C EP	110G	C51	3	HUMAN GROWTH/BEHAVIOR			ONLINE	Vacca, John
F	28614	C EP	110G	C71	3	HUMAN GROWTH/BEHAVIOR			ONLINE WEB	Vacca, John
<b>CJ - CRIMINAL JUSTICE</b>										
	31187	CJ	199	C71	3	SPECIAL TOPICS-CJ			ONLINE WEB	Crockett, Rita
	SUBTITLE: Special Topics in CJ: Juvenile Justice									
	31188	CJ	199	C72	3	SPECIAL TOPICS-CJ			ONLINE WEB	Crockett, Rita
	SUBTITLE: Special Topics in CJ: White Collar Crime									
	31189	CJ	199	C73	3	SPECIAL TOPICS-CJ	TR	1730-1845	CAMA	Redford, David
	SUBTITLE: Special Topics in CJ: Serial Killers									
	26043	CJ	230	C11	3	INTRN TO CORRECTIONS	MW	1730-1845	CAMA 215	Redford, David
	26044	CJ	250	C71	3	COURTS/CRMNL JUST SYT			ONLINE WEB	Vacca, John
<b>CS - COMPUTER SCIENCE</b>										
2 <sup>nd</sup> 8 weeks F	26162	C S	110	C73	3	COMPUTER LITERACY			ONLINE WEB	Olsson-Dail, Nicole
F	26160	C S	110	C71	3	COMPUTER LITERACY			ONLINE WEB	Derby, Jacqueline
F	26161	C S	110	C72	3	COMPUTER LITERACY			ONLINE WEB	Derby, Jacqueline
<b>CCDE - DEVELOPMENTAL ENGLISH</b>										
	22044	CCDE	105 N	C01	4	EFFTV CMNCTN SKILLS	TR	1300-1440	CAMA 216	Stallings, Thresa
	26051	CCDE	105 N	C11	4	EFFTV CMNCTN SKILLS	MW	1730-1945	CACS 318	Stallings, Thresa
	22046	CCDE	110 N	C01	4	GENERAL COMPOSITION	TR	1100-1240	CAIB	DeBlasis, Shelly
	NOTE: Students must also enroll in ENGL 111G C04									
	22048	CCDE	110 N	C02	4	GENERAL COMPOSITION	MW	1300-1515	CACS	Biebelle, Patricia
	22049	CCDE	110 N	C11	4	GENERAL COMPOSITION	TR	1730-1945	CACS 306	Biebelle, Patricia
	NOTE: Students must also enroll in ENGL 111G C11									
	31307	CCDE	110 N	C12	4	GENERAL COMPOSITION	MW	1710-1850	CAIB 252	Hansen, Michelle
<b>CCDM - DEVELOPMENTAL MATHEMATICS</b>										
	26055	CCDM	100 N	C11	4	MATH PREP COLLEGE SUCCESS	MW	1730-1945	CAIB 252	Staff
	22052	CCDM	103 N	C01	4	PREALGEBRA	TR	0900-1115	CAMA 204	Staff
	28510	CCDM	103 N	C02	4	PREALGEBRA	MW	1300-1515	CAMA 204	Chappa, Eduardo
	22054	CCDM	103 N	C11	4	PREALGEBRA	TR	1730-1850	CAIB 155	Dearing, Nell

TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR	
1 <sup>st</sup> 8 weeks *	22057	CCDM	112 N	C01	4	DVLPMENTL ALGEBRA I	MTWR	0900-1115	CAIB	252	Burns, Patricia
	NOTE: Students must enroll also in CCDM 113 N C01										
	* 26240	CCDM	112 N	C02	4	DVLPMENTL ALGEBRA I	MW	1300-1515	CAIB	155	Burns, Patricia
2 <sup>nd</sup> 8 weeks *	26242	CCDM	113 N	C01	4	DVLPMENTL ALGEBRA II	MTWR	0900-1115	CAIB	252	Burns, Patricia
	NOTE: Students must enroll also in CCDM 112 N C01										
	* 31308	CCDM	113 N	C02	4	DVLPMENTL ALGEBRA II	TR	1300-1515	CAIB	252	Burns, Patricia
	* 26060	CCDM	113 N	C11	4	DVLPMENTL ALGEBRA II	TR	1730-1945	CAIB	250	Staff
	* 28637	CCDM	114 N	C41	4	ALGEBRA SKILLS	MTWR	1000-1050	CAMA	204	Zhao, Yaxi

**CCDR - DEVELOPMENTAL READING**

*	31309	CCDR	103 N	C11	4	COMP READING DEV	TR	1130-1220	CAIB	222	DeBlasis, Shelly
*	26065	CCDR	105 N	C01	3	FUNDMTLS ACADEMIC RDG	TR	0830-0945	CAMA	222	Stallings, Thresa
*	26066	CCDR	105 N	C02	3	FUNDMTLS ACADEMIC RDG	MW	1300-1440	CAMA	222	Stallings, Thresa
*	28538	CCDR	105 N	C11	3	FUNDMTLS ACADEMIC RDG	MW	1730-1910	CAMA	220	Cummings, Tara

**CCDS - DEVELOPMENTAL SKILLS**

1 <sup>st</sup> 8 weeks S*	26068	CCDS	109 N	C46	1	STUDY SKILLS: READING	MW	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	28080	CCDS	109 N	C47	1	STUDY SKILLS: READING	MW	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31316	CCDS	109 N	C48	1	STUDY SKILLS: READING	TR	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31317	CCDS	109 N	C49	1	STUDY SKILLS: READING	TR	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31318	CCDS	109 N	C50	1	STUDY SKILLS: READING	MW	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31322	CCDS	109 N	C51	1	STUDY SKILLS: READING	TR	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31341	CCDS	109 N	C52	1	STUDY SKILLS: READING	MW	1600-1650	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31342	CCDS	109 N	C53	1	STUDY SKILLS: READING	TR	1600-1650	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	26247	CCDS	111 N	C46	1	STUDY SKILLS: MATH	TR	1630-1720	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	28081	CCDS	111 N	C47	1	STUDY SKILLS: MATH	TR	1630-1720	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31323	CCDS	111 N	C48	1	STUDY SKILLS: MATH	MW	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31324	CCDS	111 N	C49	1	STUDY SKILLS: MATH	TR	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31325	CCDS	111 N	C50	1	STUDY SKILLS: MATH	MW	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31326	CCDS	111 N	C51	1	STUDY SKILLS: MATH	TR	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31327	CCDS	111 N	C52	1	STUDY SKILLS: MATH	TR	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31328	CCDS	111 N	C53	1	STUDY SKILLS: MATH	MW	1630-1720	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31329	CCDS	111 N	C54	1	STUDY SKILLS: MATH	WF	1630-1720	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31330	CCDS	111 N	C55	1	STUDY SKILLS: MATH	MW	1630-1720	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31331	CCDS	111 N	C56	1	STUDY SKILLS: MATH	TR	1630-1720	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31363	CCDS	111 N	C57	1	STUDY SKILLS: MATH	MW	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31364	CCDS	111 N	C58	1	STUDY SKILLS: MATH	TR	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31365	CCDS	111 N	C59	1	STUDY SKILLS: MATH	TR	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31373	CCDS	111 N	C60	1	STUDY SKILLS: MATH	MW	1130-1220	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	26248	CCDS	113 N	C46	1	STUDY SKILLS: ENGLISH	TR	0900-0950	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31366	CCDS	113 N	C47	1	STUDY SKILLS: ENGLISH	TR	0900-0950	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31367	CCDS	113 N	C48	1	STUDY SKILLS: ENGLISH	MW	1130-1220	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31368	CCDS	113 N	C49	1	STUDY SKILLS: ENGLISH	MW	1600-1650	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31369	CCDS	113 N	C50	1	STUDY SKILLS: ENGLISH	MW	1600-1650	CAIB	253	DeBlasis, Shelly
1 <sup>st</sup> 8 weeks S*	31370	CCDS	113 N	C51	1	STUDY SKILLS: ENGLISH	TR	1600-1650	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31371	CCDS	113 N	C52	1	STUDY SKILLS: ENGLISH	MW	1600-1650	CAIB	253	DeBlasis, Shelly
2 <sup>nd</sup> 8 weeks S*	31372	CCDS	113 N	C53	1	STUDY SKILLS: ENGLISH	TR	1600-1650	CAIB	253	DeBlasis, Shelly

**CHEM - CHEMISTRY**

F*	26087	CHEM	110G	C01	4	PRINC & APPL OF CHEM	T	1000-1230	CAMA	201	Dunaway, Melissa
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TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
					0	PRINC & APPL OF CHEM - LAB	F	1000-1230	CAMA 201	Dunaway, Melissa
F*	26761	CHEM	110G	C11	4	PRINC & APPL OF CHEM	T	1600-1830	CAMA 230	Hayes, Robyn
					0	PRINC & APPL OF CHEM - LAB	R	1600-1830	CAMA 230	Hayes, Robyn
F*	28640	CHEM	110G	C71	4	PRINC & APPL OF CHEM			ONLINE WEB	Crawford, Beverly
F*	26089	CHEM	112G	C01	4	GENERAL CHEMISTRY II	M	1300-1530	CAMA 201	Hayes, Robyn
					0	GENERAL CHEMISTRY II - LAB	W	1300-1530	CAMA 230	Hayes, Robyn
	28641	CHEM	251	C11	2	SPECIAL TOPICS	W	1800-1940	CAMA 201	Lucchini, Jean-Francois
						SUBTITLE: Nuclear Chemistry Fundamentals				

**CHIN - CHINESE**

	28658	CHIN	112	C11	4	ELEM CHINESE II	MW	1700-1840	CAIB 251	Lee, Chang
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**CMT - CREATIVE MEDIA TECHNOLOGY**

2 <sup>nd</sup> 8 weeks F	27699	CMT	130	C51	3	WEB DESIGN I	MTWRF		S-AVTC	Pascal, Tiffany
2 <sup>nd</sup> 8 weeks F	31270	CMT	142	C52	3	COMPUTER ILLUSTRATION	MTWRF		S-AVTC	Pascal, Tiffany
1 <sup>st</sup> 8 weeks F	26433	CMT	142	C51	3	COMPUTER ILLUSTRATION	MTWRF	1600-1730	CAMA 224	Christensen, Samuel
2 <sup>nd</sup> 8 weeks F	31235	CMT	145	C51	3	IMAGE PROCESSING I	MTWRF	1600-1730		Christensen, Samuel
1 <sup>st</sup> 8 weeks F	26439	CMT	150	C51	3	2D ANIMATION	MTWRF	0745-0900	CACS 314A	Christensen, Samuel
F	31238	CMT	150	C71	3	2D ANIMATION			ONLINE WEB	Christensen, Samuel
F	31240	CMT	155	C01	3	SELECTED TOPICS	TR	1420-1545	CAMA 224	Pascal, Tiffany
2 <sup>nd</sup> 8 weeks F	26438	CMT	160	C51	3	MODELING AND ANIMATION	MTWRF	1420-1545	CACS 314A	Christensen, Samuel
F	31239	CMT	216	C01	3	DIG PHTGRPHY/IMGNG II	TRS	1800-1915	CAMA 224	Ghadiali, Khushroo

**COLL - COLLEGE**

	22020	COLL	101	C01	3	COLLEGE/LIFE SUCCESS	MW	0830-0945	CAIB 155	Molgaard, Therese
	22022	COLL	101	C02	3	COLLEGE/LIFE SUCCESS	TR	0830-0945	CAMA 216	Brown, April
	22024	COLL	101	C03	3	COLLEGE/LIFE SUCCESS	MW	1000-1115	CAIB 155	Molgaard, Therese
	31119	COLL	101	C04	3	COLLEGE/LIFE SUCCESS	TR	1130-1245	CAMA	Cantwell, Felecia
	22025	COLL	101	C11	3	COLLEGE/LIFE SUCCESS	MW	1900-2015	CAIB 155	Cummings, Tara
2 <sup>nd</sup> 8 weeks F	28621	COLL	101	C51	3	COLLEGE/LIFE SUCCESS			ONLINE	Robinson, Kimberlee
2 <sup>nd</sup> 8 weeks F	31122	COLL	101	C52	3	COLLEGE/LIFE SUCCESS			ONLINE	Robinson, Kimberlee
1 <sup>st</sup> 8 weeks F	28620	COLL	101	C53	3	COLLEGE/LIFE SUCCESS			ONLINE	Robinson, Kimberlee
F	26038	COLL	101	C71	3	COLLEGE/LIFE SUCCESS			ONLINE WEB	Cantwell, Felecia
F	26039	COLL	101	C72	3	COLLEGE/LIFE SUCCESS			ONLINE WEB	Sami, Ayako
F	26860	COLL	101	C73	3	COLLEGE/LIFE SUCCESS			ONLINE WEB	Goad, Faith

NOTE: COLL 101, C73 for Allied Health and Nursing Majors

**COMM - COMMUNICATIONS**

	26017	COMM	253G	C01	3	PUBLIC SPEAKING	TR	1000-1115	CAIB 150	Rogers, David
	26018	COMM	253G	C02	3	PUBLIC SPEAKING	TR	0830-0945	CAMA 150	Rogers, David
	26021	COMM	265G	C01	3	PRNCPLS-HUMAN CMNCTN	TR	1000-1115	CAIB 150	Buckholz, Mark
	26020	COMM	265G	C11	3	PRNCPLS-HUMAN CMNCTN	MW	0830-0945	CAIB 150	Buckholz, Mark
F	26022	COMM	265G	C72	3	PRNCPLS-HUMAN CMNCTN			ONLINE WEB	Flowers, Karla
2 <sup>nd</sup> 8 weeks F	26023	COMM	265G	C73	3	PRNCPLS-HUMAN CMNCTN			ONLINE WEB	Flowers, Karla

**DRFT - DRAFTING**

*	26144	DRFT	112	C11	4	COMP DRFT FUND I			-	Staff
*	26145	DRFT	113	C11	4	COMP DRFT FUND II			-	Staff
						NOTE: Student must have taken DRFT 112				
*	26146	DRFT	160	C11	3	CONSTRUCTION ESTIMATING	MT	1830-2010	S-ECTC	Williams, Dennis
						NOTE: Class will meet at Eddy County Training Center 5407 Buena Vista Drive				
*	26147	DRFT	176	C11	3	COMPUTER DRAFTING IN 3-D			-	Staff





TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
*	29524	OEET	115	C01	5	WIRING MTHDS & MTRLS	MW	1500-1630	S-ECTC	Williams, Dennis
<b>ECED - EARLY CHILDHOOD EDUCATION</b>										
F	31123	ECED	125	C71	2	HEALTH,SAFETY & NUTR			ONLINE	WEB Heinrich, Eric
F	31147	ECED	225	C71	3	CURR DEV & IMPL			ONLINE	WEB Heinrich, Eric
	31148	ECED	230	C01	2	ECED PRACTICUM II		R	1200-1340	
Note: ECED 230 is a 50 hour practicum course which students must complete in Carlsbad schools										
*	28622	ECED	235	C01	3	INTRO LANG, LIT, RDG	M	1000-1230	CAMA	Heinrich, Eric
F	31157	ECED	275	C71	3	CURR/DIV LRNS & FAM			ONLINE	WEB Heinrich, Eric
<b>ECON - ECONOMICS</b>										
<b>ONLINE</b>										
F	28671	ECON	201G	C71	3	INTRN TO ECONOMICS			ONLINE	WEB Stroud, Clifford
F	28705	ECON	251G	C71	3	PRNCPLS OF MACROECONS			ONLINE	WEB Stroud, Clifford
F	26877	ECON	252G	C71	3	PRNCPLS OF MICROECONS			ONLINE	WEB Strahan, Jon
<b>EDUC - EDUCATIONAL MGT/DVLPMT</b>										
	29874	EDUC	181	C01	1	FIELD EXPERIENCE I	R	1100-1150	CAMA	220 Heinrich, Eric
<b>EMD - EDUCATIONAL MGT/DVLPMT</b>										
	26845	EMD	101	C01	1	FRESHMAN ORIENTATTON	R	1000-1050	CAMA	220 Heinrich, Eric
F	26846	EMD	250	C71	2	INTRDN TO EDUCATION			CAONWB	WEB Heinrich, Eric
<b>ENGL - ENGLISH</b>										
	28659	ENGL	111G	C01	4	RHETORIC/COMPOSITION	MW	1300-1440	CAIB	251 Greenwood, Kathy
	22028	ENGL	111G	C02	4	RHETORIC/COMPOSITION	TR	1000-1140	CAIB	154 Greenwood, Kathy
	22029	ENGL	111G	C03	4	RHETORIC/COMPOSITION	MW	1300-1440	CAIB	154 Hansen, Michelle
	26024	ENGL	111G	C04	4	RHETORIC/COMPOSITION	MW	1100-1240	CACS	318 DeBlasis, Shelly
	28661	ENGL	111G	C05	4	RHETORIC/COMPOSITION	TR	1500-1640	CACS	321 Staff
	28924	ENGL	111G	C11	4	RHETORIC/COMPOSITION	MW	1730-1910	CAIB	251 Biebelle, Patricia
F	22032	ENGL	111G	C71	4	RHETORIC/COMPOSITION			ONLINE	WEB Hansen, Michelle
F	22033	ENGL	111G	C72	4	RHETORIC/COMPOSITION			ONLINE	WEB Stallings, Thresa
F	22034	ENGL	111G	C73	4	RHETORIC/COMPOSITION			ONLINE	WEB Baasen, Cindy
F	22035	ENGL	111G	C74	4	RHETORIC/COMPOSITION			ONLINE	WEB McMahan, Jill
	26026	ENGL	203G	C01	3	BUSINESS & PROF COMM	MW	1000-1115	CACS	321 Greenwood, Kathy
	26027	ENGL	203G	C02	3	BUSINESS & PROF COMM	TR	1300-1415	CACS	321 Greenwood, Kathy
F	31220	ENGL	203G	C71	3	BUSINESS & PROF COMM			ONLINE	WEB Burnside, Justin
	26028	ENGL	211G	C01	3	WRNG HMNTS/SOC SCIEN	MW	1900-2015	CAMA	202 Buckholz, Mark
F	26030	ENGL	211G	C73	3	WRNG HMNTS/SOC SCIEN			ONLINE	WEB McMahan, Jill
F	26029	ENGL	211G	C71	3	WRNG HMNTS/SOC SCIEN			ONLINE	WEB Biebelle, Patricia
2 <sup>nd</sup> 8 weeks F	31298	ENGL	211G	C72	3	WRNG HMNTS/SOC SCIEN			ONLINE	WEB Buckholz, Mark
	26031	ENGL	218G	C11	3	TCHNCL & SCNTFC CMNCTN	MW	1900-2015	CACS	321 Staff
F	22036	ENGL	218G	C71	3	TCHNCL & SCNTFC CMNCTN			ONLINE	WEB Burnside, Justin
F	22037	ENGL	218G	C72	3	TCHNCL & SCNTFC CMNCTN			ONLINE	WEB Hendrickson, John
F	28665	ENGL	244G	C71	3	LITERATURE & CULTURE			ONLINE	WEB Hansen, Michelle
<b>ENGR - ENGINEERING</b>										
	31282	ENGR	111	C01	3	MATLAB	TR	1300-1440	CAMA	222 Saber, John
<b>E S - ENVIRONMENTAL SCIENCE</b>										
	31283	E S	110G	C01	4	INTRO ENVIRON SCI	M	0830-1100	CAMA	232 Dunaway, Melissa
					0	INTRO ENVIRON SCI - LAB	W	0830-1100		Dunaway, Melissa



TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
<b>GEOG - GEOGRAPHY</b>										
2 <sup>nd</sup> 8 weeks F	31185	GEOG	112G	C01	3	WORLD REGIONAL GEOG	MW	1330-1545		Hamed, Jalal
<b>GEOL - GEOLOGY</b>										
F	26095	GEOL	111G	C81	4	SURVEY OF GEOLOGY			ONLINE	WEB Joop, Mark
				0		SURVEY OF GEOLOGY - LAB	F	1430-1700	CAMA	232 Joop, Mark
<b>GOVT - GOVERNMENT</b>										
	31182	GOVT	110G	C01	3	INTRDN-POLITICAL SCI	T	1900-2145	CAMA	Tozier, Phillip
<b>HIST - HISTORY</b>										
2 <sup>nd</sup> 8 weeks	26117	HIST	102G	C51	3	MODERN EUROPE	MW	1330-1545	CAIB	152 Josselet, Kenda
F	26122	HIST	201G	C71	3	INTRN-EARLY AMER HIST			ONLINE	WEB Josselet, Kenda
F	29856	HIST	201G	C72	3	INTRN-EARLY AMER HIST			ONLINE	WEB Josselet, Kenda
	26119	HIST	202G	C01	3	INTR-RECENT AMER HIST	R	1900-2145	CAIB	152 Miller, Frankie
F	26123	HIST	202G	C71	3	INTR-RECENT AMER HIST			ONLINE	WEB Hendrickson, John
<b>HL S - HEALTH SCIENCE</b>										
	26264	HLS	150G	C11	3	PERSONAL HLTH & WELLNESS	W	1730-1915	CAAH	424 Capell, Terry
<b>HIT - HEALTH INFORMATION TECHNOLOGY</b>										
F	31304	HIT	158	C71	3	ADVANCED MED TERM			ONLINE	WEB McMillan, Clancey
F	31306	HIT	240	C71	3	HI QUALITY MANAGEMENT			ONLINE	WEB McMillan, Clancey
F	31305	HIT	248	C71	3	MEDICAL CODING I			ONLINE	WEB Titus, Pamela
<b>JOUR - JOURNALISM</b>										
2 <sup>nd</sup> 8 weeks F	29465	JOUR	105G	C71	3	MEDIA AND SOCIETY			ONLINE	WEB Ghadiali, Khushroo
<b>LING - LINGUISTICS</b>										
F	26124	LING	200G	C71	3	INTRDN TO LANGUAGE			ONLINE	WEB Lee, Chang
<b>MAT - AUTOMATION AND MANUFACTURING</b>										
F	31303	MATH	110	C01	3	MACHINE OPERATIONS & SAFETY	T	1000-1230	CAMA	227 Rennie, Steve
<b>MATH - MATHEMATICS</b>										
*	26105	MATH	112G	C11	3	FUND ELEM MATH II	MW	1730-1845	CAMA	Chappa, Eduardo
*	26109	MATH	120	C01	3	INTERMEDIATE ALGEBRA	TR	1200-1315	CAMA	204 Zhao, Yaxi
*	28923	MATH	120	C11	3	INTERMEDIATE ALGEBRA	MW	1730-1845	CAMA	204 Zhao, Yaxi
*	31116	MATH	120	C71	3	INTERMEDIATE ALGEBRA			ONLINE	WEB Packer, Debra
*	26112	MATH	121G	C11	3	COLLEGE ALGEBRA	TR	1730-1845	CAIB	250 Zhao, Yaxi
1 <sup>st</sup> 8 weeks f*	26099	MATH	121G	C71	3	COLLEGE ALGEBRA			ONLINE	WEB Packer, Debra
2 <sup>nd</sup> 8 weeks F*	26100	MATH	121G	C72	3	COLLEGE ALGEBRA			ONLINE	WEB Packer, Debra
2 <sup>nd</sup> 8 weeks F*	26108	MATH	142G	C71	3	BUS/BIOLOGICAL CALCULUS I			ONLINE	WEB Packer, Debra
1 <sup>st</sup> 8 weeks F*	27544	MATH	142G	C72	3	BUS/BIOLOGICAL CALCULUS I			ONLINE	WEB Packer, Debra
F*	26102	MATH	190G	C01	4	TRIG AND PRE-CALCULUS	TR	0800-0940	CAMA	Chappa, Eduardo
F*	31093	MATH	191G	C01	4	CALCULUS I	TR	1030-1230	CAMA	Chappa, Eduardo
<b>MGMT - MANAGEMENT</b>										
F*	28706	MGT	201	C71	3	INTRDN TO MANAGEMENT			ONLINE	WEB Caudill, Carolyn
2 <sup>nd</sup> 8 weeks F*	26182	MGT	201	C72	3	INTRDN TO MANAGEMENT			ONLINE	WEB Stroud, Clifford
<b>MUS - MUSIC</b>										

TYPE	*	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
		26033	MUS	101G	C01	3	AN INTRDN TO MUSIC	MW	1600-1715	CAMA 101	Staff
		31172	MUS	101G	C11	3	AN INTRDN TO MUSIC			CAMA 101	Staff
F		27504	MUS	101G	C72	3	AN INTRDN TO MUSIC			ONLINE WEB	Dodd, Joel
		31173	MUS	161	C31	1	CONCERT CHOIR	R		101	Staff
F		29496	MUS	201G	C71	3	HIST JAZZ POPULAR MUS			ONLINE WEB	Dodd, Joel
		31174	MUS	260	C11	1	SPECIAL TOPICS I			101	Staff

**NA - NURSING ASSISTANT**

Short Crse F 26791 NA 101 C51 6 NURS AIDE THRY & LAB TR 0800-1530 CAAH 423 Cordova, Sarah  
NOTE: Class will meet Jan. 21, 23, 28, 30, Feb 4, 6, 11, 13, 17 from 8 a.m. to 3:30 p.m. Clinicals will be at Landsun Feb 18, 19 and 20 from 6 a.m.-2:30 p.m.

Short Crse F 26792 NA 101 C52 6 NURS AIDE THRY & LAB TR 0800-1530 CAAH 424 Cordova, Sarah  
NOTE: Class will meet Feb 24, 27, March 4, 6, 11, 13, 18, 20, 31 from 8 a.m.-3:30 p.m. Clinicals will be at Landsun April 1, 2, 3 from 6 a.m. to 2:30 p.m.

Short Crse F 26793 NA 101 C53 6 NURS AIDE THRY & LAB TR 0800-1530 CAAH 423 Cordova, Sarah  
NOTE: Class will meet April 8, 10, 15, 17, 22, 24, 29, May 1 from 8 a.m.-3:30 p.m. Clinicals will be at Landsun May 6, 7, and 8 from 6 a.m. to 2:30 p.m.

Short Crse F 26272 NA 109 C01 4 PHLEBOTOMIST-BASIC F 1300-1700 CAAH 423 DeLaCruz, Lorna  
NOTE: Prerequisites: must be at least 18 yrs of age. It is recommended that you take Medical Terminology and Anatomy and Physiology I prior to NA 109.  
Additional clinical time will be scheduled outside of class time.

**NURS - NURSING**

F		26254	NURS	150	C01	3	MEDICAL TERMINOLOGY	MW	0830-0945	CAAH 423	Cordova, Sarah
F*		26258	NURS	150	C71	3	MEDICAL TERMINOLOGY			ONLINE WEB	Fraser, Ida
F*		26260	NURS	150	C72	3	MEDICAL TERMINOLOGY			ONLINE WEB	Fraser, Ida
S		26284	NURS	155	C01	2	SPECIAL TOPICS	R	1300-1500	CAAH 424	Rayroux, Carolyn
							SUBTITLE: TUTORIAL FOR NURS 157				
Hybrid	SF*	26298	NURS	155	C71	2	SPECIAL TOPICS			ONLINE WEB	Hardin, Dianne
							SUBTITLE: TUTORIAL FOR NURS 256				
										CAAH 425	
F*		26302	NURS	157	C01	8	MTNL/CHLD HLTH DVTNS	MF	0830-1130	CAAH 424	Rayroux/Goad
F*		26302	NURS	157	C01	8	MTNL/CHLD HLTH DVTNS	MF	0830-1130	CAAH 424	Rayroux/Hardin
F*		26307	NURS	210	C01	1	PHARM REQ OF CHLD FAM	R	0830-0930	CAAH 424	Vallejos, Shannon
F*		26309	NURS	212	C01	1	PHARM REQ CMLPX DEV	R	0900-1000	CAAH 425	Estrada, Claudia
F*		26310	NURS	256	C01	8	HEALTH DEVIATIONS II	MTWTF	0900-1200	CAAH 425	Zuniga, Bickerstaff
F*		26311	NURS	260	C01	2	MGT PATIENTS W/HLTH DEV	R	1030-1210	CAAH 425	Goad, Faith

**OECS - COMPUTER TECHNOLOGY**

F*		31262	OECS	110	C01	1	INTRO TO POWERPOINT	M	1730-1845	CACS	Olsson-Dail, Nicole
F*		31263	OECS	207	C71	3	WINDOWS			CAONWB WEB	Olsson-Dail, Nicole
F*		26165	OECS	211	C71	3	WORDPRCSNG APPLICATIONS			CAONWB WEB	Derby, Jacqueline
F*		26166	OECS	215	C71	3	SPRDSHT APPLCTNS			CAONWB WEB	Derby, Jacqueline
F*		28708	OECS	220	C11	3	DATABASE APLCTN/DSGN	TR	1900-2015	CACS 306	Larsen, Theodore

**OEEM - EMT**

F*		26866	OEEM	101	C11	1	CPR HEALTH CARE	TWR	1800-2200	CAAH 423	Maxwell, Scott
F*		26867	OEEM	120	C11	6	EMT-BASIC	TWR	1800-2200	CAAH 423	Maxwell, Scott
F*		26868	OEEM	120 L	C11	2	EMT-BASIC LAB	TWR	1800-2200	CAAH 423	Maxwell, Scott
F*		26869	OEEM	121	C11	1	EMT-B FIELD/CLINICAL	TWR	1800-2200	CAAH 423	Maxwell, Scott

NOTE: OEEM 101, 120, 120L must be taken as a 10 credit block. Fee: \$125



TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR
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**OEET - ELECTRICAL TRADES**

*	29524	OEET	115	C11	5	WIRING METHODS/MTRLS	MW	1500-1815	ECTC	Williams, Dennis
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NOTE: Class will meet at the Eddy County Training Center, 5407 Buena Vista Dr., Carlsbad

**OETS - TECHNICAL STUDIES**

F	31300	OETS	100	C01	2	INDUSTRIAL SAFETY	T	0800-0940	CAMA	227	Rennie, Steve
F	31302	OETS	118	C01	3	MATHEMATICS FOR TECHNICIANS	M	1300-1530	CAMA	227	Coburn, Joey
F	31300	OETS	255	C01	4	SPECIAL TOPIC: PROCESS TECH & SYSTEMS	M	0800-1120	CAMA	227	Michaelson, Robert

**P E - PHYSICAL EDUCATION**

1 <sup>st</sup> 8 weeks	26449	P E	103	C51	1	BEG WGHT TRAIN-WOMEN	WF	1800-1900	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26450	P E	103	C52	1	BEG WGHT TRAIN-WOMEN	WF	1800-1900	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26478	P E	127	C51	1	CARDIO-KICKBOXING	TR	1800-1900	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26479	P E	127	C52	1	CARDIO-KICKBOXING	TR	1800-1900	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26483	P E	128	C51	1	AEROBIC DANCE	TR	1900-2000	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26484	P E	128	C52	1	AEROBIC DANCE	TR	1900-2000	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26497	P E	173	C51	1	RUNNING FITNESS	T	1700-1900	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26499	P E	173	C52	1	RUNNING FITNESS	T	1700-1900	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26476	P E	204	C51	1	CROSS TRAINING	WF	1630-1730	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26477	P E	204	C52	1	CROSS TRAINING	WF	1630-1730	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26488	P E	205	C51	1	WALKING FITNESS	T	1700-1900	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26491	P E	205	C52	1	WALKING FITNESS	T	1700-1900	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26480	P E	206	C51	1	BGNNG PHYSCL FITNESS	MW	0900-1000	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26481	P E	206	C52	1	BGNNG PHYSCL FITNESS	MW	0900-1000	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26492	P E	215	C51	1	INTERMEDIATE WALKING	T	1700-1900	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26493	P E	215	C52	1	INTERMEDIATE WALKING	T	1700-1900	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26494	P E	216	C51	1	ADVANCED WALKING	T	1700-1900	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26495	P E	216	C52	1	ADVANCED WALKING	T	1700-1900	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26472	P E	228	C51	1	INTRMD AEROBIC DANCE	MW	1630-1730	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26473	P E	228	C52	1	INTRMD AEROBIC DANCE	MW	1630-1730	S-JTC		Naylor, Kristina
1 <sup>st</sup> 8 weeks	26474	P E	270	C51	1	SPECIAL TOPICS	MW	1700-1800	S-JTC		Naylor, Kristina
2 <sup>nd</sup> 8 weeks	26475	P E	270	C52	1	SPECIAL TOPICS	MW	1630-1730	S-JTC		Naylor, Kristina

All classes listed above will meet at the Jazzercise building at 1709 W. Church St.

2 <sup>nd</sup> 8 weeks	F	26756	P E	150	C51	1	BEGINNING GOLF	W	1730-1930		Heaton, John
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**Short Courses**

Short Crse	F	26896	P E	263	C51	1	OUTDOOR REC SKILLS	R	1730-1930	CAMA	Weston, William
							SUBTITLE: Frijole Ranch Hike (easy)		0700-1700	TBA	106 Weston, William

NOTE: Class will meet Thursday, 2/27/2014 from 5:30-7:30 p.m. in Room 106 for a mandatory orientation including a short hike up the Ocotillo Trail located behind NMSU-C. Hike will be Saturday, 3/1/2014 from 7 a.m. -5 p.m. A \$5 hiking fee will be payable at the trailhead.

Short Crse	F	26897	P E	263	C52	1	OUTDOOR REC SKILLS	R	1730-1930	CAMA	106 Weston, William
							SUBTITLE: Devil's Hall Hike (moderate)	S	0700-1700	TBA	Weston, William

NOTE: Class will meet Thursday, 3/6/2014 from 5:30-7:30 in Room 106 for a mandatory orientation including a short hike up the Ocotillo Trail located behind NMSU-C. Hike will be Saturday, 3/8/2014 from 7 a.m. -5 p.m. A \$5 hiking fee will be payable at the trailhead.

Short Crse	F	26898	P E	263	C53	1	OUTDOOR REC SKILLS	R	1730-1930	CAMA	106 Weston, William
							SUBTITLE: Pine springs to Frijole Ranch Loop (strenuous)		0700-1700	TBA	Weston, William

NOTE: Class will meet Thursday, 5/01/2014 from 5:30-7:30 p.m. in Room 106 for a mandatory orientation including a short hike up the Ocotillo Trail located behind NMSU-C. Hike will be Saturday, 5/3/2014 from 7 a.m. -5 p.m. A \$5 hiking fee will be payable at the trailhead.

TYPE *	CRN	DEPT	NUM	SEC	CR	COURSE TITLE	DAYS	TIME	PLACE	INSTRUCTOR	
<b>PHYS - PHYSICS</b>											
F*	26096	PHYS	110G	C71	4	GREAT IDEAS PHYSICS			ONLINE	WEB	Hayes, Timothy
*	26097	PHYS	212G	C11	3	GENERAL PHYSICS II	MW	1730-1845	CAMA	212	Weston, William
F*	26098	PHYS	212GL	C11	1	GENERAL PHYSICS II LAB	MW	1900-2015	CAMA	232	Weston, William
F*	31289	PHYS	216G	C01	3	ENGINEERING PHYS II	M	1000-1230	CAMA	222	Saber, John
F*	31290	PHYS	216GL	C01	1	ENGR PHYS II LAB	W	1000-1230	CAMA	222	Saber, John
<b>PSY - PSYCHOLOGY</b>											
	26755	PSY	201G	C11	3	INTRDN-PSYCHOLOGY	TR	1900-2145	CAIB	151	Hamed, Jalal
F*	26601	PSY	201G	C71	3	INTRDN-PSYCHOLOGY			ONLINE	WEB	Bryant, Celina
F*	28791	PSY	201G	C73	3	INTRDN-PSYCHOLOGY			ONLINE	WEB	Vacca, John
	26754	PSY	266	C01	3	APPLIED PSYCHOLOGY	MW	1130-1245	CAIB	151	Vacca, John
<b>S WK - SOCIAL WORK</b>											
F	26603	S WK	221G	C71	3	INTRO SOCIAL WELFARE			ONLINE	WEB	Bryant, Celina
F	31184	S WK	251	C01	3	WOMEN'S ISSUES SWK	MW	1730-1845	TBA		Hamed, Jalal
F	31183	S WK	253	C71	3	CASE MANAGEMENT			ONLINE	WEB	Bryant, Celina
<b>SOC - SOCIOLOGY</b>											
	22041	SOC	101G	C01	3	INTRDRY SOCIOLOGY	TR	1000-1115	CAIB	155	Hamed, Jalal
	29518	SOC	101G	C03	3	INTRDRY SOCIOLOGY	TR	1300-1415	CAIB	151	Hamed, Jalal
F	26041	SOC	101G	C71	3	INTRDRY SOCIOLOGY			ONLINE	WEB	Brown, Samuel
F	22042	SOC	101G	C72	3	INTRDRY SOCIOLOGY			ONLINE	WEB	Hamed, Jalal
F	26042	SOC	201G	C71	3	CNTMPRY SOCIAL PRBMS			ONLINE	WEB	Brown, Samuel
<b>SPAN - SPANISH</b>											
	26125	SPAN	111	C01	4	ELEMENTARY SPANISH I	TR	1000-1140		251	Lee, Chang
	26127	SPAN	112	C01	4	ELEMENTARY SPANISH II	TR	1300-1440	CAIB	251	Lee, Chang
<b>STAT - STATISTICS</b>											
F*	26103	STAT	251G	C71	3	STAT-BSN/BHVRL SCNCS			ONLINE	WEB	Packer, Debra
F*	28735	STAT	251G	C72	3	STAT-BSN/BHVRL SCNCS			ONLINE	WEB	Packer, Debra
<b>THTR - THEATRE</b>											
	31299	THTR	101G	C01	3	WORLD OF THEATRE	TR	1130-1245	CAIB		Buckholz, Mark
	31175	THTR	110	C01	3	ACTING I	F	1730-1910	CAMA		Buckholz, Mark
<b>WELD - WELDING</b>											
F	31179	WELD	105	C13	3	INTRDN TO WELDING	F	1700-1930	CAMA	225	Staff
F	26129	WELD	110	C11	3	BLUEPRINT RDG (WLDNG)	TR	1730-1845	CAMA	225	Burns, Jason C.
F*	26130	WELD	115	C41	6	STRCTRL WELDING II	S	0800-1300	CAMA	225	Spencer, Philip M.
F*	31177	WELD	115	C42	6	STRCTRL WELDING II	S	1315-1815	CAMA	225	Torres, Jason C.
F*	30174	WELD	150	C61	3	PIPE WELDING II	TR	1700-1840	CAMA	225	Spencer, Philip M.
F*	26134	WELD	151	C11	3	INDUSTR PIPE WLDNG II	TR	1850-2040	CAMA	225	Spencer, Philip M.
F*	29525	WELD	211	C61	6	WELDER QUALIFICATION	S	0800-1300	CAMA	225	Spencer, Philip M.
F*	31361	WELD	180	C01	3	GTAW II	MW	1850-2030	CAMA	225	Spencer, Philip M.
F*	26136	WELD	295	C11	3	SPECIAL TOPICS SUBTITLE: MIG II	MW	1700-1840	CAMA	225	Spencer, Philip M.



## Online Classes

### AHS - ALLIED HEALTH SCIENCES

F 31340 AHS 202 C71 3 LEGAL & ETHICAL ISSUES  
IN HEALTH CARE McMillan, Clancey

### ANTH - ANTHROPOLOGY

F 31192 ANTH 125G C71 3 INTRO WORLD CULTURES Murphy, Thomas  
F 26750 ANTH 201G C71 3 INTRDN-ANTHROPOLOGY Murphy, Thomas  
2<sup>nd</sup> 8 weeks F 26751 ANTH 201G C72 3 INTRDN-ANTHROPOLOGY Murphy, Thomas

### ASTR - ASTROLOGY

F 31291 ASTR 105G C71 4 THE PLANETS Haggerton, Deborah

### BCIS - BUSINESS COMPUTER SYSTEMS

F 26156 BCIS 110 C71 3 INTRO CMPTRZD INFO SYS Montoya, Julia  
F 31206 BCIS 110 C72 3 INTRO CMPTRZD INFO SYS Lopez, Robert

### BIOL - BIOLOGY

F 26080 BIOL 225 C71 4 HUMAN ANATOMY/PHYS I Kearns, Sherry  
F 28638 BIOL 225 C72 4 HUMAN ANATOMY/PHYS I Farrow, Jaime

### BLAW - BUSINESS LAW

F 28669 BLAW 230 C71 3 BUSINESS LAW Freitag, Douglas

### BMGT - BUSINESS MANAGEMENT

2<sup>nd</sup> 8 weeks F 31208 BMGT 160 C71 3 SELF PRSNTN & ETIQUETTE Stroud, Clifford

### BUSA - BUSINESS ADMINISTRATION

F 31336 BUSA 111 C71 3 BUS IN GLOBAL SOCIETY Strahan, Jon  
F 26178 BUSA 111 C72 3 BUS IN GLOBAL SOCIETY Caudill, Carolyn  
2<sup>nd</sup> 8 weeks F 26179 BUSA 111 C73 3 BUS IN GLOBAL SOCIETY Caudill, Carolyn

### C EP - COUNSELING & EDUC PSY

2<sup>nd</sup> 8 weeks F 28615 C EP 110G C51 3 HUMAN GROWTH/BEHAVIOR Vacca, John  
F 28614 C EP 110G C71 3 HUMAN GROWTH/BEHAVIOR Vacca, John

### CJ - CRIMINAL JUSTICE

31187 C J 199 C71 3 SPECIAL TOPICS-CJ Crockett, Rita  
SUBTITLE: Special Topics in CJ: Juvenile Justice  
31188 C J 199 C72 3 SPECIAL TOPICS-CJ Crockett, Rita  
SUBTITLE: Special Topics in CJ: White Collar Crime  
26044 C J 250 C71 3 COURTS/CRMNL JUST SYT Vacca, John

### CS - COMPUTER SCIENCE

2<sup>nd</sup> 8 weeks F 26162 C S 110 C73 3 COMPUTER LITERACY Olsson-Dail, Nicole  
F 26160 C S 110 C71 3 COMPUTER LITERACY Derby, Jacqueline  
F 26161 C S 110 C72 3 COMPUTER LITERACY Derby, Jacqueline

### CHEM - CHEMISTRY

F\* 28640 CHEM 110G C71 4 PRINC & APPL OF CHEM Crawford, Beverly  
F\* 28640 CHEM 110G C71 4 PRINC & APPL OF CHEM Crawford, Beverly

### CMT - CREATIVE MEDIA TECHNOLOGY

F 31238 CMT 150 C71 3 2D ANIMATION Christensen, Samuel

**COLL - COLLEGE**

2 <sup>nd</sup> 8 weeks	F	28621	COLL	101	C51	3	COLLEGE/LIFE SUCCESS	Robinson, Kimberlee
2 <sup>nd</sup> 8 weeks	F	31122	COLL	101	C52	3	COLLEGE/LIFE SUCCESS	Robinson, Kimberlee
1 <sup>st</sup> 8 weeks	F	28620	COLL	101	C53	3	COLLEGE/LIFE SUCCESS	Robinson, Kimberlee
	F	26038	COLL	101	C71	3	COLLEGE/LIFE SUCCESS	Cantwell, Felecia
	F	26039	COLL	101	C72	3	COLLEGE/LIFE SUCCESS	Sami, Ayako
	F	26860	COLL	101	C73	3	COLLEGE/LIFE SUCCESS	Goad, Faith

NOTE: COLL 101, C73 for Allied Health and Nursing Majors

**COMM - COMMUNICATIONS**

	F	26022	COMM	265G	C72	3	PRNCPLS-HUMAN CMNCTN	Flowers, Karla
2 <sup>nd</sup> 8 weeks	F	26023	COMM	265G	C73	3	PRNCPLS-HUMAN CMNCTN	Flowers, Karla

**ECED - EARLY CHILDHOOD EDUCATION**

	F	31123	ECED	125	C71	2	HEALTH,SAFETY & NUTR	Heinrich, Eric
	F	31147	ECED	225	C71	3	CURR DEV & IMPL	Heinrich, Eric
	F	31157	ECED	275	C71	3	CURR/DIV LRNS & FAM	Heinrich, Eric

**ECON - ECONOMICS**

	F	28671	ECON	201G	C71	3	INTRN TO ECONOMICS	Stroud, Clifford
	F	28705	ECON	251G	C71	3	PRNCPLS OF MACROECONS	Stroud, Clifford
	F	26877	ECON	252G	C71	3	PRNCPLS OF MICROECONS	Strahan, Jon

**EMD - EDUCATIONAL MGT/DVLPMT**

	F	26846	EMD	250	C71	2	INTRDN TO EDUCATION	Heinrich, Eric
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**ENGL - ENGLISH**

	F	22032	ENGL	111G	C71	4	RHETORIC/COMPOSITION	Hansen, Michelle
	F	22033	ENGL	111G	C72	4	RHETORIC/COMPOSITION	Stallings, Thresa
	F	22034	ENGL	111G	C73	4	RHETORIC/COMPOSITION	Baasen, Cindy
	F	22035	ENGL	111G	C74	4	RHETORIC/COMPOSITION	McMahan, Jill
	F	31220	ENGL	203G	C71	3	BUSINESS & PROF COMM	Burnside, Justin
	F	26030	ENGL	211G	C73	3	WRNG HMNTS/SOC SCIEN	McMahan, Jill
	F	26029	ENGL	211G	C71	3	WRNG HMNTS/SOC SCIEN	Biebelle, Patricia
2 <sup>nd</sup> 8 weeks	F	31298	ENGL	211G	C72	3	WRNG HMNTS/SOC SCIEN	Buckholz, Mark
	F	22036	ENGL	218G	C71	3	TCHNCL & SCNTFC CMNCTN	Burnside, Justin
	F	22037	ENGL	218G	C72	3	TCHNCL & SCNTFC CMNCTN	Hendrickson, John
	F	28665	ENGL	244G	C71	3	LITERATURE & CULTURE	Hansen, Michelle

**GEOL - GEOLOGY**

	F	26095	GEOL	111G	C81	4	SURVEY OF GEOLOGY	Joop, Mark
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**HIST - HISTORY**

	F	26122	HIST	201G	C71	3	INTRN-EARLY AMER HIST	Josselet, Kenda
	F	29856	HIST	201G	C72	3	INTRN-EARLY AMER HIST	Josselet, Kenda
	F	26123	HIST	202G	C71	3	INTR-RECENT AMER HIST	Hendrickson, John

**HIT - HEALTH INFORMATION TECHNOLOGY**

	F	31304	HIT	158	C71	3	ADVANCED MED TERM	McMillan, Clancey
	F	31306	HIT	240	C71	3	HI QUALITY MANAGEMENT	McMillan, Clancey
	F	31305	HIT	248	C71	3	MEDICAL CODING I	Titus, Pamela

**JOUR - JOURNALISM**

2 <sup>nd</sup> 8 weeks	F	29465	JOUR	105G	C71	3	MEDIA AND SOCIETY	Ghadiali, Khushroo
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**LING - LINGUISTICS**

F 26124 LING 200G C71 3 INTRDN TO LANGUAGE Lee, Chang

**MATH - MATHEMATICS**

\* 31116 MATH 120 C71 3 INTERMEDIATE ALGEBRA Packer, Debra  
 1<sup>st</sup> 8 weeks f\* 26099 MATH 121G C71 3 COLLEGE ALGEBRA Packer, Debra  
 2<sup>nd</sup> 8 weeks f\* 26100 MATH 121G C72 3 COLLEGE ALGEBRA Packer, Debra  
 2<sup>nd</sup> 8 weeks f\* 26108 MATH 142G C71 3 BUS/BIOL CALCULUS I Packer, Debra  
 1<sup>st</sup> 8 weeks f\* 27544 MATH 142G C72 3 BUS/BIOL CALCULUS I Packer, Debra

**MGMT - MANAGEMENT**

f\* 28706 MGT 201 C71 3 INTRDN TO MANAGEMENT Caudill, Carolyn  
 2<sup>nd</sup> 8 weeks f\* 26182 MGT 201 C72 3 INTRDN TO MANAGEMENT Stroud, Clifford

**MUS - MUSIC**

F 27504 MUS 101G C72 3 AN INTRDN TO MUSIC Dodd, Joel  
 F 29496 MUS 201G C71 3 HIST JAZZ POPULAR MUS Dodd, Joel

**NURS - NURSING**

f\* 26258 NURS 150 C71 3 MEDICAL TERMINOLOGY Fraser, Ida  
 f\* 26260 NURS 150 C72 3 MEDICAL TERMINOLOGY Fraser, Ida  
 Hybrid SF\* 26298 NURS 155 C71 2 SPECIAL TOPICS Hardin, Dianne

**OECS - COMPUTER TECHNOLOGY**

f\* 31263 OECS 207 C71 3 WINDOWS Olsson-Dail, Nicole  
 f\* 26165 OECS 211 C71 3 WORDPRCSNG APPLICATIONS Derby, Jacqueline  
 f\* 26166 OECS 215 C71 3 SPRDSHT APPLCTNS Derby, Jacqueline

**PHYS - PHYSICS**

f\* 26096 PHYS 110G C71 4 GREAT IDEAS PHYSICS Hayes, Timothy

**PSY - PSYCHOLOGY**

f\* 26601 PSY 201G C71 3 INTRDN-PSYCHOLOGY Bryant, Celina  
 f\* 28791 PSY 201G C73 3 INTRDN-PSYCHOLOGY Vacca, John

**S WK - SOCIAL WORK**

F 26603 S WK 221G C71 3 INTRO SOCIAL WELFARE Bryant, Celina  
 F 31183 S WK 253 C71 3 CASE MANAGEMENT Bryant, Celina

**SOC - SOCIOLOGY**

F 26041 SOC 101G C71 3 INTRDRY SOCIOLOGY Brown, Samuel  
 F 22042 SOC 101G C72 3 INTRDRY SOCIOLOGY Hamedi, Jalal  
 F 26042 SOC 201G C71 3 CNTMPRY SOCIAL PRBMS Brown, Samuel

**STAT - STATISTICS**

f\* 26103 STAT 251G C71 3 STAT-BSN/BHVRL SCNCS Packer, Debra  
 f\* 28735 STAT 251G C72 3 STAT-BSN/BHVRL SCNCS Packer, Debra



# Community Education

575-234-9268

## About Us

New Mexico State University Carlsbad Community Education offers lifelong learning to individuals of all ages seeking educational options for the purpose of personal enrichment and self-improvement. Personal enrichment courses offered are in topics such as art, music, cooking, and pottery, to computer skills, yoga and welding. Our instructors range from retired professionals, NMSU faculty members to business owners. Most of the courses are affordable and can be taken in several hours to several weeks on our campus. Additionally, taking classes with NMSU Carlsbad Community Education allows you to meet other people with the same interest. We're always looking for new, enthusiastic teachers. Do you have a special or skill, interest or hobby you would like to pass on? If you are interested in teaching a class with Community Education, please contact us at 234-9247 or 234-9268 for a Class Proposal Form or visit us on campus in office 1A or 1B.

## Office Hours

Monday – Friday 8:00- 5:00 p.m. NMSU-Carlsbad is closed every weekend and the following holidays:

Martin Luther King Holiday - Monday, January 20, 2014

Spring Holiday- Friday, April 18<sup>th</sup>, 2014

Memorial Day Holiday- Monday, May 26<sup>th</sup>, 2014

## Registration Dates

Spring Registration Begins January 6<sup>th</sup>, 2014.

## Register early!

There is a point when a decision must be made to cancel a class due to low enrollment. Also some classes have a cap on enrollment and all classes are filled on the first-come, first served basis. So, please, register early.

## How to Register

### Note: Payment is due at the time of registration

1. Check out the classes in the Spring Schedule.
2. Fill out and Return the Registration form to the Community Education Department. You can also download the registration form at [carlsbad.nmsu.edu](http://carlsbad.nmsu.edu). The form can be brought to Rm. 1B at NMSU Carlsbad, emailed to [ksutton1@nmsu.edu](mailto:ksutton1@nmsu.edu) or mail it in along with a check payable to NMSU Carlsbad address below:
- 3.

## Community Education

1500 University Drive

Carlsbad, New Mexico 88220

4. Payments can be made in the Business Office, Rm. 108, or credit card payments can be made over the phone by calling 234-9217 or 234-9219.

## Arts & Crafts

### Hand, Mind, and Clay

**Ages 18 & Up**

An interactive class for beginners or individuals who have had some exposure to clay, from functional projects to whimsical slab work. Instructor will share tips and techniques to help participants expand their skill set and widen their artistic horizons. Fee of \$15 should be paid to instructor for clay. Space is limited to 7 people.

Instructor: Daina Taylor, Course total hrs: 32 hrs.

Cost: \$120, Saturdays, March 29<sup>th</sup> - May 17<sup>th</sup>

NMSU-Carlsbad Rm. 102 8 am- 12 pm

### The Art of Spanish Tinworks/Tinsmithing

**Ages 18 & Up**

Creating art works with tin was introduced by the early Hispanics in New Mexico territories. They had few resources; tin for shipping goods were put to use. In the rest of the country, once emptied of their contents, tins were simply thrown away; but in resource-starved New Mexico they were recycled by tinsmiths into works of art. Students will use standard tools to create artistic tin works; punching, bending, and soldering techniques will be covered.

Instructor: Joe Epstein, Course total hrs: 8 hrs

Cost: \$39, Mon. /Wed., Jan. 13<sup>th</sup> - 22<sup>nd</sup>

Industrial Building, 6 pm- 8 pm

### Oil Painting Basics

**Ages 18 & Up**

Thinking about trying oil paints? Then this class is for you. Learn the fundamentals of oil painting that will lay a foundation for self-expression in this timeless artistic medium. In this course, you will learn about the color wheel, oil paints, brushes, selecting a subject to paint, and various methods of applying oil paint. You will also learn to paint an example picture demonstrating how to compose a picture to paint, use oil painting materials, visual perspective, and artistic expression. The course will provide oil paints, brushes, palettes, cleaning supplies, and a canvas for the class project. Class limited to 10 students. **Materials Required:** Students need to provide a smock or apron.

Instructor: Dr. Bobby Keyes Course total hrs: 12 hrs

Cost: \$59, Saturdays, Feb. 15<sup>th</sup> - Mar. 22<sup>nd</sup>

NMSU Carlsbad Rm. 102, 10 am - 12 pm

### Welding for Beginners

**Ages 18 & up**

Interested in welding to create a piece of art such as a garden piece or wall décor? This is the class for you! Introductory safety and welding techniques will be taught along with a personalized project that you create. Class is limited to 15 participants so register early!

Instructor: Jason Burns, Course total Hrs: 10hrs



Cost: \$59, Mon.-Fri./Mar.24<sup>th</sup> – 28<sup>th</sup>  
NMSU Carlsbad Rm: TBA, 5 pm - 7pm

**Wonderful Watercolor**

**Ages 18 & up**

Introduction to painting with watercolors; in this class we will start with painting fruits and vegetables and learn the fundamentals of mixing colors, layering color and experimenting with our paints.

Needed Supplies: Crayola basic primary watercolors.  
Instructor: Georgia Holguin, Course total Hrs: 8 hrs.  
Cost: \$29, Fridays, Feb. 7<sup>th</sup> - 28<sup>th</sup>  
NMSU Carlsbad Rm. 102, 6 pm – 8 pm

**Digital Technology**

**Digital Photography**

**Ages 18 & Up**

Introduction to digital photography; the class will cover the basics of using a digital camera, composing and shooting a picture. Photographs will be processed in Part 2 (Photo Editing) of this class.

Instructor: Ted Larsen, Course total hrs: 8  
Cost: \$39, Mondays, February 3<sup>rd</sup> – 24<sup>th</sup>  
NMSU-Carlsbad Rm. 321, 7 pm - 9 pm

**Photo Editing**

**Ages 18 & Up**

This class is the second part of Digital Photography. It covers the post processing of your photography utilizing computer software, specifically Photo shop. Photos to be used will be at the instructor's discretion.

Instructor: Ted Larsen, Course total hrs: 10  
Cost: \$39, Mondays, March 3<sup>rd</sup>- 24<sup>th</sup>  
NMSU-Carlsbad Rm. 224, 7 pm - 9 pm

**iPad Basics**

**Ages 18 & Up**

Introduction to basic iPad usage to include apps, folders, connecting to the internet, and many more tips and strategies to help you get better use of your iPad. Bring your iPad with you to class.

Instructor: TBA, Course total hrs: 2  
Cost: \$10, Session 1: Tues. Feb. 11<sup>th</sup>  
NMSU-Carlsbad Rm: TBA, 6 pm – 8 pm  
Session 2: Sat. May 3<sup>rd</sup>  
NMSU-Carlsbad Rm: TBA, 10 am – 12 pm

**Windows/Word Fundamentals**

**Ages 18 & Up**

Learn the fundamentals of the Windows operating system. This hands-on course will teach you the basics to get you started on a road to the Internet, new job opportunities and much more.

Microsoft Word is the most widely used word processor in the world; it is considered by many to be the single most useful application. Word has tools and features that can help you speed up the creation of any document you might need. All you need is the desire to learn! **Prerequisite:** Must have some experience with computers

Instructor: Ken Dail, Course total hrs: 9  
Cost: \$39, Thursdays, February 6<sup>th</sup>-20<sup>th</sup>  
NMSU-Carlsbad Rm. 321, 5:30 pm - 8:30 pm

**MS Excel Fundamentals-ADVANCED**

**Ages 18 & Up**

This powerful tool will enable you to keep track of your accounting more efficiently. This software can be used for budgeting, accounting, and recording itemized values and access to numerical data. Microsoft Excel is demanded by a majority of potential employers and will be useful to any computer user. **Prerequisite:** Must have some experience with Excel.

Instructor: Ken Dail, Course total hrs: 9  
Cost: \$39, Thursdays, Feb.27<sup>th</sup> – Mar.13<sup>th</sup>  
NMSU-Carlsbad Rm 321, 5:30 pm - 8:30 pm

**MS PowerPoint**

**Ages 18 & Up**

Learn how to use the built-in tools for PowerPoint to develop a presentation and then refine it with easy to grasp features. This is an introductory level class, but you will need to have a firm grasp of Window Fundamentals including word processing basics to be able to get the most out of this class. **Prerequisite:** Must have some experience with computers

Instructor: Ken Dail, Course total hrs: 9  
Cost: \$39, Thursdays, Mar. 20<sup>th</sup> – Apr. 3<sup>rd</sup>  
NMSU-Carlsbad Rm 321, 5:30 pm - 8:30 pm

**Health & Relaxation**

**Water Aerobics**

**Ages 18 & Up**

Water aerobics is a low impact exercise. This exercise is an ideal activity for both women and men, even those people with arthritis, back problems, foot or leg injuries, and knee conditions.

Instructor: Georgia Holguin, Course total hrs: 16  
Cost: \$59, Mon. / Wed., March 3<sup>rd</sup> – April 23<sup>rd</sup>  
CHS Natatorium, 6 pm – 7pm

**Yoga**

**Ages 18 & up**

Hatha Yoga is a combination of postures (asana), breathing (pranayama) and relaxation. The goal is better overall health and to attain physical, emotional and spiritual balance in life. Through the asana you will improve balance, strength and flexibility. The

breathing will allow you to provide more oxygen to the body. Finally, the relaxation will allow you to master the mind and create a balance between mind and body. Student will need to bring a yoga mat, yoga blocks and yoga straps. Supplies can be purchased at Big 5, Wal-Mart or Eco.

Instructor: Emeigh Carper, Course total hrs.: 4 hrs Cost: \$29

Session 1 – Thursdays, Jan. 9<sup>th</sup> – Jan.30<sup>th</sup>

NMSU Carlsbad Gym, 7 pm – 8 pm

Session 2 – Thursdays, Feb. 6<sup>th</sup> – Feb. 27<sup>th</sup>

NMSU Carlsbad Gym, 7 pm – 8 pm

Session 3 – Thursdays, Mar. 6<sup>th</sup> – Mar.27<sup>th</sup>

NMSU Carlsbad Gym, 7 pm – 8 pm

### Hobbies & Leisure

#### **Intermediate Bridge**

**Ages 12 & Up**

This course will cover the basics of bidding, declarer play, and defense necessary to enable to individuals to begin enjoying the game of duplicate bridge. The instructor, Dr. Eric J. Heinrich has been playing duplicate bridge since 2003. He is accredited by the American Contract Bridge League as a bridge teacher. He has competed in, and won, playing at local, regional, and national tournaments. He has attained the rank of Bronze Life Master and is ranked among the top 25% of all ACBL members in master points won.

Instructor: Dr. Eric J. Heinrich, Course total hrs: 10

Cost: \$39, Wednesdays, Jan. 22<sup>nd</sup> - Feb. 12<sup>th</sup>

NMSU Carlsbad, Rm 255, 6:30 pm – 9 pm

#### **Home Brewing Beer for Beginners**

**Ages 21 & Up**

Do you enjoy craft beers like Samuel Adams and Sierra Nevada? Ever wish you could make your own? Then come learn the art of brewing quality beer. Dr. Eric J. Heinrich has been brewing his own beer since 2001 and won the award as “Best New Brewer” from the Palmetto State Brewers homebrew club in Columbia, South Carolina. This course will cover the basics of brewing beer including preparation, brewing, bottling, and sanitation issues necessary to enable individuals to begin enjoying the craft of brewing their own beer at home. **Cost of supplies will be \$10.00 which will be payable to instructor.**

Instructor: Dr. Eric J. Heinrich, Course total hrs: 12

Cost: \$59, Sat., Jan.25<sup>th</sup>, Feb. 1<sup>st</sup>, Feb. 8<sup>th</sup>, & Apr. 26<sup>th</sup>

NMSU Carlsbad, Rm: 255, 11 am – 2 pm

#### **Grow Your Own Organic Garden**

**Ages 16 & Up**

Learn the basics of growing your own vegetables and herbs organically. Week 1 of this course will cover identifying soil types and building the soil. Week 2 discussions will include composting and irrigation. Week 3 will cover maintaining the garden through weed and pest control without chemicals. Lastly, seed and plant

selection and harvesting the crops will be discussed in week 4. Margaret Barry is an Eddy County Master Gardener. She has a passion and understands the importance of growing an organic garden and has been doing so for over forty years. Margaret is the past Carlsbad Downtown Farmer’s Market committee chair and a vendor at the market. She also writes a gardening column for “Focus on Carlsbad” magazine.

Instructor: Margaret Barry, Course total hrs: 16 hrs

Cost: \$39, Mon. /Wed., Jan. 13<sup>th</sup> – Feb. 5<sup>th</sup>

NMSU Carlsbad, Rm: 106, 6 pm – 8 pm

#### **Intro to Weaving**

**Ages 12 & Up**

Have you always wanted to learn how to weave? Then this is the course for you! Designed for those who have never woven before, you will learn all the basics and gain confidence to show off to your friends your new skill. Learn simple weaving on a rigid heddle loom and hand manipulation techniques. We will be completing several projects in the span of this class so come enjoy weaving. Limit to 7 students. **Needed supplies: Natural fiber fabric in your choice of colors.**

Instructor: Margaret Barry, Course total hrs: 8 hrs

Cost: \$39, Wed., Feb. 12<sup>th</sup> - March 5<sup>th</sup>

NMSU Carlsbad Rm: TBA, 6 pm – 8 pm

### Music, Dance, & Theater

#### **Basic to Advanced Voice**

**Adults 18 & up; Children 6 and-up**

This course will instruct voice (singing) and will focus on vocal fundamentals, harmony, pitch, scales (major-minor) volume, vocal cord care, singing lead and harmony. Instructor Spencer Campbell is a bassist, multi-instrumentalist, and a composer. He has had the privilege of working with Kenny Rogers, Amy Grant, Seal, Eagle Eye Cherry, Lee Ann Womack, Stevie Nicks, Julian Lennon, Jewel, Sheryl Crow, & many others. He has also had the opportunity of doing some of the big T.V. shows with entertainers such as Leno, Letterman, Rosie, Kilbourn, Jon Stewart, Imus, Sajak, Grand Ole Opry, MTV, and BBC. See Spencer at [myspace.com/spencercampbellbass](http://myspace.com/spencercampbellbass). Lessons will be available Tues-Saturday. New sessions will start on the following dates: Jan 7<sup>th</sup>, Feb 4<sup>th</sup>, March 4<sup>th</sup>, April 1<sup>st</sup>, and April 29<sup>th</sup>

Instructor: Spencer Campbell, Course total hrs. - 4 (per session)

Adults \$195/Children \$135, Tues.-Sat., Times will vary depending on availability. NMSU Carlsbad Room 101

#### **Basic Guitar**

**Adults 18 & up; Children 6 & up**

This basic course will be the study and playing of the guitar. Focus will be on tempo, guitar timing, fret board, chord structure, and introductory theory (note reading). Instructor Spencer Campbell is a bassist, multi-instrumentalist, and a composer. He has had the privilege of working with Kenny Rogers, Amy Grant, Seal,



Eagle Eye Cherry, Lee Ann Womack, Stevie Nicks, Julian Lennon, Jewel, Sheryl Crow, & many others. He has also had the opportunity of doing some of the big T.V. shows with entertainers such as Leno, Letterman, Rosie, Kilbourn, Jon Stewart, Imus, Sajak, Grand Ole Opry, MTV, and BBC. See Spencer at myspace.com/spencercampbellbass. Lessons will be available Tues-Saturday. New sessions will start on the following dates: Jan 7<sup>th</sup>, Feb 4<sup>th</sup>, March 4<sup>th</sup>, April 1<sup>st</sup>, and April 29<sup>th</sup>

Instructor: Spencer Campbell, Course total hrs. - 4 (per session) Adults \$195/Children \$135, Tues.-Sat., Times will vary depending on availability. NMSU Carlsbad Room 101

**Basic Piano**

**Adults 18 & up; Children 6 & up**

This basic course will be the study and playing of the piano. Focus will be on keyboard fundamentals, chord structure, tempo, introductory theory (note reading). Instructor Spencer Campbell is a bassist, multi-instrumentalist, and a composer. He has had the privilege of working with Kenny Rogers, Amy Grant, Seal, Eagle Eye Cherry, Lee Ann Womack, Stevie Nicks, Julian Lennon, Jewel, Sheryl Crow, & many others. He has also had the opportunity of doing some of the big T.V. shows with entertainers such as Leno, Letterman, Rosie, Kilbourn, Jon Stewart, Imus, Sajak, Grand Ole Opry, MTV, and BBC. See Spencer at myspace.com/spencercampbellbass. Lessons will be available Tues-Saturday. New sessions will start on the following dates: Jan 7<sup>th</sup>, Feb 4<sup>th</sup>, March 4<sup>th</sup>, April 1<sup>st</sup>, and April 29<sup>th</sup>

Instructor: Spencer Campbell, Course total hrs. - 4 (per session) Adults \$195/Children \$135, Tues.-Sat., Times will vary depending on availability. NMSU Carlsbad Room 101

**Ballroom Dancing for Couples**

**Ages 18 & Up**

Develop confidence and get comfortable on the dance floor. You'll learn some basic steps in fox trot, single-time swing, cha-cha, and waltz. We'll emphasize footwork, moving in time to the music, and having a good time dancing.

Instructor: Vicki Kirchner, Course total hrs: 6 hrs

Cost: \$80/per couple, Tues., January 21<sup>st</sup> – February 25<sup>th</sup>  
NMSU-Carlsbad Gym, 7 pm- 8 pm

**Rock Climbing 101**

**Ages 14 & up**

Intro to rock climbing is for those that have always wanted to learn to rock climb but have not had the training to feel confident. We will start in the classroom with learning the basics of rock climbing to modern climbing, safety techniques, knots, belaying and all fundamentals. So if you've ever just looked at a rock and said "I wonder what it would be like to climb that" here is your opportunity.

Instructor: Aldo Hernandez, Course total hrs: 24 hrs

Cost: \$69 per session, Times Will Vary

Session 1 - Sat., Jan. 11<sup>th</sup> – Jan. 25<sup>th</sup>, Off Site

Session 2 - Sat., Feb. 8<sup>th</sup> – Feb. 22<sup>nd</sup>

Session 3 – Sat., Mar. 8<sup>th</sup> – Mar. 29<sup>th</sup>

Session 4 – Sat., April 12<sup>th</sup> – April 26<sup>th</sup>

**Training & Professional Development**

**New Mexico Concealed Carry**

**Ages 21 & Up**

This 15 hour course qualifies participants to apply for a NM concealed handgun permit. Participants must be at least 21 years of age and have no past legal involvement that would prevent approval of application for permit. Graduates of the course must complete background check and submit proof of course completion materials along with \$100 fee to the NM Dept. of Public Safety within 90 days of the course to receive carry license. Instructor will explain full eligibility at first class meeting. Class will have 3 classroom sessions and one range session.

Instructor: Eve Flanigan, Course total hrs: 15

New Applicant-\$135/2yr Refresher \$45/4yr Renewal-\$60

Tues., Wed., Thurs./Mar. 25<sup>th</sup>- 27<sup>th</sup>

Location: NMSU Rm: TBA, 6 pm - 10pm

Range session: TBA

**Driver Safety Course**

**(A Defensive Driving Course)**

**Schedule**

The New Mexico State Highway and Transportation Department Traffic Safety Bureau approves this Driver Safety Course.

- This course may be taken for mandatory court referrals (Check with your judge)
- You may be eligible for a discount on your insurance (Check with your insurance company)
- You will learn to improve your driving
- You will learn to drive defensively

Emphasis will be on driver personality traits and behavior attitudes; driver qualifications and limitations; effects of alcohol and other drugs; and current accident prevention and defensive driving techniques—such as speed control, perception, reactions, lane positioning, safe turning and passing, occupant restraints, following distance, and rules of the road. **Fee \$39 (includes book)**

Mon/Wed	6pm-9pm	January 27 <sup>th</sup> – 29 <sup>th</sup>	2 days
Mon/Wed	6pm-9pm	February 17 <sup>th</sup> - 19 <sup>th</sup>	2 days
Mon/Wed	6pm-9pm	March 17 <sup>TH</sup> – 19 <sup>th</sup>	2 days
Mon/Wed	6pm-9pm	April 21 <sup>ST</sup> - 23 <sup>RD</sup>	2 days

**To register call NMSU-Carlsbad Community Education at (575)234-9268 Note:**

**Payment is due at the time of registration**



## Small Business Development Center

221 South Canyon Street Carlsbad, NM 88220  
575-885-9531 Fax 575-885-1515 www.nmsbdc.org

Lisa Chavez, lchaves@nmsu.edu  
Vada Mata Admin. Assistant Associate, vmata@nmsu.edu

### Building Eddy County's Economy One Business at a Time!

The Small Business Development Center (SBDC) at NMSU-Carlsbad provides valuable assistance to owners of small businesses and to individuals considering starting a business. The SBDC links federal, state and local resources to assist potential or existing small business owners in achieving their business goals. The center offers free counseling and assistance in the following areas:

Assembling a loan package	Analyzing financial statements
Writing a business plan	Preparing financial projections
Designing a marketing plan	Doing business with the government
Conducting market research	and much, much more!

### RESOURCE LIBRARY

The Small Business Development Center has a Resource Library available for all our clients and anyone who is going into business for the first time. The Center has over 50 books on how to start a specialty business such as How to Start Your Business; Retail Business; Automotive Business; Child-Care Services; Gift Shop; Franchise Business; Graphic Design Business just to name a few. Other resources include How to Create a Limited Liability Company, How to Market Your Business and so much more.

Come by between the hours of 8:00 a.m. and 5:00 p.m.  
Monday – Thursday

**Contact Vada Mata, (575)885-9531 at SBDC for more information or visit us at 221 S. Canyon.**

**CRS –1 Tax Workshop** - Have you recently started your own business? Have you been in business and have questions regarding your tax responsibilities? This seminar is designed to inform the small business owner and self-employed person about state tax rights and responsibilities. NMSUC, 1500 University Dr., Room 106

**Fee: None**                      **9:30 am—12:00 Noon**                      **Thursday, March 6th, June 12th, Oct. 9th, 2014**



## ADULT BASIC EDUCATION PROGRAM

### SPRING 2014 Class Schedule

Classes begin January 21, 2014; Classes end May 9<sup>th</sup>, 2014

**Campus Closed: January 20<sup>th</sup>**  
**March 24-28<sup>th</sup>**  
**April 18, 2014**

**Martin Luther King Day**  
**Spring Break**  
**Spring Holiday**

**NMSU Carlsbad 1500 University Dr. Carlsbad 575-234-9250**

<u>Class</u>	<u>Days</u>	<u>Time</u>	<u>Instructor/Room</u>
Math	M-Th	9:00-11:00 am	Dodson/219
Language/Essay	M-Th	9:00-11:00 am	Kilgore/208
ESL	M-Th	9:30-11:30 am	Hernandez/218
ESL I/Citizenship	M-Th	9:00-Noon	Morales/203
Fast Track	Friday	9:00-Noon	McDonald
Language/Essay	M/W	6:00-8:00 pm	Salcido/218
Math	T/Th	6:00-8:00 pm	Kirby/219
ESL - Beg	T/Th	6:00-8:00 pm	Morales/208
ESL - Adv	M/W	6:00-8:00 pm	Kirby/219

#### **“Tutoring/Plato By Appointment ONLY!”**

**Carlsbad Head Start 1915 San Jose Blvd. Carlsbad 887-3939**

<u>Class</u>	<u>Days</u>	<u>Time</u>	<u>Instructor</u>
GED	M/W	9 am-11:00 am	Ulibarri

**New Loving Middle School 600 S. Sixth St. Loving, NM 745-2010**

<u>Class</u>	<u>Days</u>	<u>Time</u>	<u>Instructor</u>
GED	M/W	5:00-7:00 pm	Gonzales
ESL	T/Th	5:00-7:00 pm	Gonzales

**Artesia Recreational Center 612 N. 8th. Artesia 746-9009**

<u>Class</u>	<u>Days</u>	<u>Time</u>	<u>Instructor</u>
ESL	T/Th	9:00-11:00 am	Ulibarri

**Artesia Vocational Training Center 3205 W Main Artesia 575 746-4627**

<u>Class</u>	<u>Days</u>	<u>Time</u>	<u>Instructor</u>
ESL	T/Th	6:00-8:00 pm	CDeBaca
GED	T/Th	6:00-8:00 pm	Bishop

**Grammy’s House 805 W. Texas Ave. Artesia 748-8844**

<u>Class</u>	<u>Days</u>	<u>Time</u>	<u>Instructor</u>
GED	M-Th	9:00-11:00 am	Bishop

\*The Adult Basic Education Program reserves the right to make changes\*

Note: Not all services are available at every learning center. Our ability to provide varied student support services depends on the availability of staff and funding.





New Mexico State University Carlsbad  
1500 University Drive  
Carlsbad, NM 88220

Office of Admissions  
(575) 234-9221

## Vision Statement

New Mexico State University Carlsbad will be the foremost institution of higher education in southeastern New Mexico.