



Southeast New Mexico College

Southeast New Mexico College  
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## BOARD OF TRUSTEES MEETING MINUTES

Date: 3/07/22

Time: 6:00 pm

Location: SENMC RM 153

Type of Meeting:

Regular     Work Session

Special

Board members present:

Chairman, Ned Elkins

Secretary, Tiffany Frintz (via Zoom)

Member, Mark Cage

Member, Bill Murrill

Member, Sarah Bowman

- **Call to Order and Pledge of Allegiance**

Time: 6:05 pm

- **Establish Quorum – Roll Call**

- **Approval of minutes from previous meeting -**

2/21/22

Motioned: Sheriff Cage

Seconded: Secretary Frintz

Nays: 0

- **General Counsel: Status report on real property and asset transfer & other related matters**

Mr. Lane gave an update on asset transfer status.

- **Dr. Nwanne: SENMC general status report**

Dr. Nwanne gave an update that things are progressing and the College is continuing their committee work to prepare for the transition. Listed all active committees that meet regularly. Discussed the status of the MOU. The attorneys for both sides are working together on the MOU. Issues include who will issue the credits to the students. There will be a meeting scheduled with the HLC regarding the differences.

- **Email Usage & Acceptable use policy**

Two policies were presented to the board for an action regarding email and acceptable use. They are required to move forward with the technology side of the transition such as email and the portal.

Motioned: Secretary Frintz

Seconded: Sheriff Cage

Nays: 0

- **Ms. Carol Thomas, Ferrilli: Technology Transition presentation**

Ms. Thomas gave a PowerPoint presentation regarding the technology transition and timelines.

- **College & Community Committee list update**

Chairman Elkins talked about starting the Presidential search and creating the search committee. He would like representatives from the College, the community, and the Board.

Mr. Heaton gave an update on the College and Community committee that was created at the last meeting. The four community members will be Mr. Robbie Chacon, Mr. Chad Ingram, and Mr. Craig Stephens along with Mr. Heaton. The meetings will start soon. Dr. Nwanne stated the College has their representatives as well.

- **Executive administration staff reports or comments on transition status**

Dr. Volpi updated that we have created 3 accounts at CNB; one being an interest bearing account, one for payroll, and one for purchasing which includes debit cards. They do not provide procurement credit cards at this time so the debit cards will allow us to use until it is provided. CNB and Wells Fargo timeline is around the same for procurement card access.

Dr. Volpi also stated that payroll, benefits, and retirement plans have been figured out.

Dr. Harris updated the Board that the plan is to begin with adjuncts for the new programs that are getting started due to low enrollment in the beginning. He listed multiple areas that have been posted for recruitment. He also informed the Board that he has been selected as a peer reviewer for the HLC and explains the purpose of being a reviewer.

Mrs. Garcia updated that the position of Registrar has been posted in various platforms. We are also recruiting for an Academic Success Coach which would be the accessibility person on campus and will be housed in the LAC along with the tutors.

- **Public Comments**

Professor Biebelle wanted to give the names of the College/Community committee members from the college which are: Lacy Davis, Faculty; Merdi Theragood, Exempt; Jeannie Nichols, Non-Exempt; plus the VP for admin representation. Stated she worked on the policy and sent out to the admin team for their review today.

Professor Chappa talked about the Promotion and tenure policy. Also mentioned his issue from last meeting of how to approach the board, still not sure of how to communicate with the board on certain issues. Dr. Chappa mentioned the Board policies have a code of ethics area but does not include conflict of interest.

- **Motion by Chair to go into CLOSED SESSION by roll call vote (pursuant to N.M.S.A. 1978, §10-15-1) to discuss personnel issues relating to faculty, staff, and administrative salary. (No action will occur in closed session.)**

All agreed.

- **Motion by Chair to RECONVENE OPEN MEETING by roll call vote and statement that only those matters relating to personnel issues were discussed in closed session.**

All agreed

- **Action relating to personnel compensation**

The board discussed approving what was discussed in closed session regarding personnel compensation.

Motioned: Sheriff Cage Seconded: Mr. Murrill Nays: 0

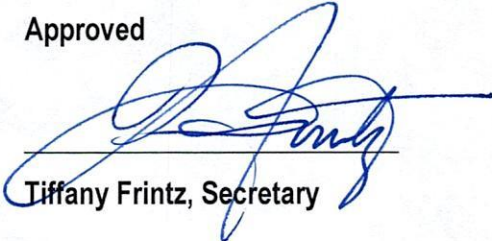
- **Announcement of next Regular Meeting**

**Date:** 3/21/22 **Time:** 6:00 pm **Place:** SENMC Rm 153

- **Adjournment**

. Chairman Elkins adjourned the meeting at 8:08pm.

Approved

  
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Tiffany Frintz, Secretary

3/21/22

Date